

# ELECTION PROCEDURES

Introduction: The following functions and procedures are designed in the spirit of Knowledge Based Decision Making (KBDM) to have the most informed and prepared voters, candidates who are the most qualified for the 5 Officer positions, and to ensure consistency, efficiency and speed of voting, utilizing electronic voting equipment. **Deadline for candidate resumes is 60 days prior to the election.** Resumes to be published on the SCWS website. **The deadline for the GR/AGR registration in order to vote is by the first Saturday of the month in which the Assembly occurs or at least 14 days in advance.**

1. The Area Chairman serves as the "Election Chairman." In the event that the Area Chairman is participating in the election, the entire election will be conducted by the Immediate Past Delegate as the Election Chairman.
2. Current or Past District Representatives who have submitted a completed resume (form on SCWS website) by the posted deadline will be considered to be candidates for the election of Officers when they stand for a position at the Election Assembly, revealing position(s) sought by standing at Election Assembly. Submitting a resume is not binding; a candidate may withdraw simply by not standing at the Election Assembly. Candidates also may inform Immediate Past Delegate of their withdrawal prior to the Election.
3. The Election Chairman reviews the proposed election procedures, given below. It is important that everyone understands the method agreed upon for the election of Area Officers.
4. The Election Chairman asks for a vote of acceptance of the proposed method of election, below. If another method is considered, it should be clearly understood and agreed upon by 2/3 vote of the Assembly.
5. Election Chairman invites candidates who believe they are prepared, willing and who have submitted a resume to come to the dais, starting with candidates for Delegate. Each candidate will be given 2 minutes at the microphone to answer the following specific question from the resume form in their own words: "Describe why you would be an asset as an SCWS officer."
6. At the time the vote is called, voters will indicate their choice by clicking the appropriate button on their electronic voting device. During the voting period, no one may enter or leave the room until the vote result is declared by Election Chairman.

## Voting Procedure

1. Confirming count of voters. Group Records Coordinator takes roll call to obtain manual count. This number is confirmed by taking electronic count, when voters click on their electronic device to indicate their participation in the election.
2. Election of Delegate, requires 2/3 vote
  - A first ballot is taken. The candidate receiving 2/3 vote is elected Delegate.
  - If first ballot does not elect the Delegate, the Election Chairman may ask candidates receiving the lowest votes to withdraw. If two candidates each receive at least 40% of the total vote, the Election Chairman may ask those two candidates to remain and the others to withdraw.
  - Whether or not names are withdrawn, a second ballot is taken.
  - If still no election occurs, a third ballot is taken between the two candidates receiving the most votes.
  - If 2/3 vote still is not reached, the Delegate is selected by lot. The first name drawn becomes the Delegate.
3. Election of Alternate Delegate
  - Follows same procedure as for Delegate.
4. Election of Chairman, requires Majority vote
  - Majority is 50% + 1 vote.
  - A first ballot is taken. The candidate receiving majority vote is elected Chairman.
  - If first ballot does not elect the Chairman, the Election Chairman may ask candidates receiving the lowest votes to withdraw. If two candidates each receive at least 40% of the total vote, the Election Chairman may ask those two candidates to remain and the others to withdraw.
  - Whether or not names are withdrawn, a second ballot is taken.
  - If still no election occurs, a third ballot is taken between the two candidates receiving the most votes. The candidate receiving the most votes on the third ballot is elected Chairman.
5. Election of Secretary and Treasurer
  - Follows same procedure as for Chairman.

## 6. No Candidate

- In the event there is no candidate for a position, it will be treated as if a vacancy has occurred. (Reference: SCWS Bylaws; Article VI)

## 7. One Candidate

- In the event there is only one candidate for a position, there will be a yes or no vote. (Reference: SCWS Bylaws; Article VIII)