

Southern California World Service Expense Reimbursement Request

Name:	
Address:	
City, Zip:	
Phone:	
Position or Task Force:	

Date:

Date	Description (include purpose: e.g. ASWC, Board Mtg, Assembly, H&I Conf, SOS, etc)	Total Miles (Roundtrip)	Reimburse per mile	Mileage (\$)	Literature	Office Supplies	Printing	Postage	Airfare, Taxi, & Parking	Hotel	Meals	Registration	Other
			0.40										
Column Totals													
Total Reimbursement:													

Note: Attach Mapquest for mileage. Attach receipts for all other expenses.

Email to: treasurer@scws-al-anon.org or

Mail to: SCWS, 10076 Valley View Dr, #260, Cypress, CA 90630