Delegate Report

Delegate, CA(S)

SCWS Assembly Meeting November 21, 2015

Just as the World Service Conference is a continuing conversation that started 55 years ago, the November Delegate report is a continuing report of information and updates first brought to you in May from the Conference. These updates come to us through quarterly letters to the membership from the Chairman of the Board of Trustees and from the World Service Office through AFG Connects, the new email communication tool.

Some of the information will sound like what you heard in May, but it will be condensed and supplemented with updated information.

SPECIAL ELECTION: MAY 2016

Alternate Delegate
Interim Alternate Delegate appointed
Pete B.

Special Election May 2016
Responsibilities: candidates, GRs

Resumes: KBDM, current/past DRs due by Feb Committee mtg: Feb to Immediate Past Delegate posted on SCWS website

Concept 9
What do we want/need in a leader?

As CB mentioned, Kathi M. stepped aside from being Alternate Delegate.

Pete B. agreed to be appointed as the Interim Alternate Delegate until the Special Election Assembly in May 2016, having been DR of D60.

The job description for the Alternate Delegate position and the Resume Form are posted on the SCWS website home page.

Scroll down in the red box to the third section, called Alternate Delegate Position Opening.

All parties have responsibility in the upcoming election.

The candidates have a responsibility to read the job description and the resume form, and to be realistic with themselves about whether they have the skills and the time available to do the commitment.

The GRs have a responsibility to read the job description and the completed resume forms, think about what characteristics and leadership qualities are important for this SCWS officer position (see Concept 9 in the Service Manual, Paths to Recovery, etc.), read all of the candidate service resumes once they are posted on the SCWS website at the end of March, and then vote for the candidate whom they think would make the best Alternate Delegate for CA(S).

CONSIDERATIONS FOR GRs, FROM THE 2015 WSC

- My responsibility: share my thoughts and opinions
- I don't have authority but whole room has authority
- Everyone here has the same responsibility:
 all are protectors of the Traditions
- My opinions are equally important as anyone else's
- Every year I come to the Conference and meet new parts of my family that I haven't met before
- See Topics 1 and 3 of Area Dreams Workshop this afternoon.

Some details from the Orientation at the World Service Conference bear repeating, as we look forward to our Special Election in May.

The Conference Chair gave us an excellent, **interactive** Orientation to the Conference. THANK YOU!! Here are some of my notes:

Delegates bring views from the Area, participate in discussions, and vote in matters affecting Al-Anon as a whole.

It is my <u>responsibility</u> to share my thoughts and opinions. Ask my Higher Power to go to the mic with me. Don't be shy! No one is judging you. We want everyone to succeed.

My knees might be shaking if I have an opinion that does not seem to be like those of the others who have been sharing, but I need to recognize that I have a responsibility to say it. When one opinion seems to be expressed by most people giving their opinion, this is called the majority opinion. If only a small percentage of the group is expressing another opinion, that is a minority opinion. I still use the tool of asking my Higher Power to go with me to the mic when I recognize that I probably have a minority opinion. It takes courage.

We return to the Area to share a broader perspective that we developed by listening to all Conference members. Your Area is different from my Area. **I** don't have authority, but the whole room has authority.

The Delegate is the voice of the newcomer, young member, the Area, and what's best for all of Al-Anon, for Al-Anon as a whole. Everyone here has the same responsibility: all are protectors of the Traditions, same responsibility, different roles. Other peoples' opinions are NOT more important than mine. My opinions are equally important.

The Executive Director said: "Every year I come to the Conference and meet new parts of my family that I haven't met before." and, "Al-Anon member is my most important title. In that role, I am giving my opinion." Thus, throughout the week, sometimes he was "Ric Buchanan, Al-Anon member," and sometimes he was "Ric Buchanan, WSO Staff."

AREA DREAMS

- 1. Relying on the ideas in Concept NINE, especially the "Essay on Leadership" as a guide, what can Areas do to inspire members to grow and develop as future leaders?
- 2. What is our vision of an Assembly embodying spiritual principles that meets the needs of all Assembly members?
- 3. What skills, talents and abilities will SCWS need of its GRs, DRs and Coordinators?
- 4. How can service leaders use technology to link members together at al levels of service, strengthening communication and inspiriting spiritual connections within the service structure?
- 5. What is our vision of an attractive and dynamic Alateen program that would meet the needs of today's young people affected by someone's drinking?
- 6. How can we as leaders encourage individual Al-Anon members to personally expand public outreach efforts?

We will work on developing some Area Dreams this afternoon in a break-out session. These 6 service leadership topics were emailed to Assembly members earlier this week. During lunch and in the afternoon, think about which topic you would like to focus on. This will be a productive exercise, to give ourselves a chance to develop some Area Dreams

that can become actual projects to work on in future Assembly meetings and/or in District meetings.

2015 WSC: WORLD SERVICE CONFERENCE

World Service Conference

- = Worldwide Group Conscience
 - = Groups' Group Conscience

"Living Our Spiritual Principles: Expanding Our Vision"

The World Service Conference (WSC) is a gathering of Al-Anon members who are Delegates, Trustees, Executive Committees and World Service Office staff.

Nearly all are volunteers, but some of the WSO staff are paid workers.

The WSC is where decisions are made that affect Al-Anon as a whole.

It is the Worldwide Group Conscience.

It is the Group Conscience of all the Groups.

You represent your group.

The Delegate represents all the groups in the Area, at the World Service Conference.

The Conference Theme for 2015 was:

Living Our Spiritual Principles: Expanding Our Vision

2015 WSC: CONFERENCE SUMMARY!!

How do YOU find out what was discussed? Listen to Delegate's Conference Report

Read Conference Summary!!

on al-anon.org/members as of July click on Service Structure tab click on District Resources or Area Resources then click on 2015 Conference Summary

get "free" copy, pay only postage, \$5

The Conference Summary from the World Service Conference was posted on the WSO Members' website in July.

Please go to view it and read some or all of it. I covered some parts of it at the May Assembly and of course there are

more details in the Conference Summary than can be covered in 1 hour at the Assembly.

I have a few copies with me today to give away by drawing; come and give me your name during lunch if you want to be in the drawing. Also, any member/district can order a free copy, only paying \$5 postage.

2015 WSC: CONFERENCE SUMMARY

- 1. Th/TF presentations
- 2. Policy Discussions

Memorial Contributions: comforting families, Trad 5
Concept Eight, Concept Eleven text edits

- 3. WSO Service Update Annual Report
- 4. Finances

Audit, 2014 Financials

2015 Budget: Projected Shortfall \$52,000

- 5. ECRPM triennial report on our property in VA
- 6. Chosen Agenda Item
 - 1. Alateen: What is stopping our kids from coming
 - 2. Primary Focus ≠ Drug addicted family member

You may read the discussions from the WSC in the 2015 World Service Conference Summary.

- 1. Thought and Task Force presentations.
- 2. Policy Discussions about Memorial Contributions and revising the descriptive text for Concepts Eight and Eleven.
- 3. The 40-page Annual Report.
- 4. The audit of the 2014 books and the 2015 Budget were covered in great detail.
- 5. Every 3 years we get a report about the effects of owning property, both positive and negative.
- 6. Delegates submit suggestions for topics they want to discuss. Delegates vote for one and we discuss the top two Chosen Agenda Items. All other agenda items are selected by the Trustees and WSO staff.

This year the Chosen Agenda Items were:

- 1. Alateen, what is stopping our kids from coming.
- 2. The Primary Focus of Al-Anon is not a drug addicted family member.

Please go to the 2015 Conference Summary to read what was said about these and other topics.

COB LETTER

Chairman of the Board (of Trustees) Letter Jan, Apr, July, Oct

al-anon.org/members

click on WSO tab
then Board of Trustees

The COB Letter comes out 4 times per year, one each quarter.

Go to the Service Structure tab and click on the Board of Trustees link. COB letters are posted there, currently going back to 2013.

Please invite your meeting members to read each COB letter when it comes out.

JAN 2015 COB LETTER

The 2015 World Service Conference theme of "Living Our Spiritual Principles: Expanding Our Vision" encourages us to dream expansively while being guided by our spiritual principles.

This theme permeates conversations planned for the WSC as Conference members look to the future of the program and the clearinghouse, the World Service Office.

--Paula B., current COB

In the Jan/Feb Chairman of the Board Letter, the Chairman wrote:

The 2015 World Service Conference theme of "Living Our Spiritual Principles: Expanding Our Vision" encourages us to dream expansively while being guided by our spiritual principles.

This theme permeates the conversations planned for the WSC as Conference members look to the future of the program and the clearinghouse, the World Service Office.

I thought this was a beautiful message explaining the Conference Theme in every day terms, helping me to understand it and apply it.

The COB Letter is AVAILABLE TO ALL AL-ANON MEMBERS, just by going to the Members Website.

Go to the WSO tab, then click on Board of Trustees and you will see the COB Letters.

Please invite your group members to read the posted COB letters.

They are very informative and easy to understand!

OCT 2015 COB LETTER

"COB Letter"

- 4 components
 - 1. Chairman of the Board letter
 - 2. Policy Update
 - 3. Finance Update
 - 4. Conference Leadership Team Update

The COB Letter has 4 components:

1. Chairman of the Board Letter 2. Policy Update 3. Finance Update 4. Conference Leadership Team Update

OCT 2015 COB LETTER

1. Chairman of the Board letter

Trustees: role of trustees = Al-Anon members

Succession planning: Exec Dir, and Dir of Business Services

ECRPM: Executive Committee for Real Property Management 7 yr contin. membership, special skills & experience

deadline Nov 30

AFG Connects: email between SCWS board, other Areas, WSO

Alateen: What is needed to support our Al-Anon members so that teens are welcome in Al-Anon meetings?

Al-Anon 6th International Convention July 6-8, 2018

Baltimore, Maryland

Jobs at the WSO (next slide)

The Oct 2015 Chairman of the Board of Trustees Letter (COB Letter) is posted on the Members website. In this COB Letter, we are reminded that all the Trustees are Al-Anon members. We will be learning more about the role of Trustees this year.

It is the role of the Trustees to plan for the future, including planning for positions that will become available as each person retires.

For example, the Director of Member Services, Barbara O., recently retired in November 2015.

We are looking to the future and beginning the succession planning for two other positions at the World Service Office: the Executive Director and the Director of Business Services.

There are no immediate plans for either person to retire, so this is looking to the future and preparing ourselves.

ECRPM: no one applied for this position prior to the original deadline, which has been extended to Nov 30, 2016. The requirements, including 7 years of continual membership in Al-Anon, and special skills and experience related to managing property, are listed in the COB Letter.

Anyone interested in applying for the ECRPM should email the Delegate for a Resume Form, to be submitted to the WSO by Nov 30.

delegate@scws-al-anon.org

AFG Connects is the completely new program that is the upgrade from eCommunities, which allows easy email access for the SCWS Board members with their counterparts in other Areas and with the WSO.

The Oct COB Letter asks, "What is needed to support our Al-Anon members so that teens are welcome in Al-Anon meetings?"

Are all meetings aware that even if there is an Alateen meeting in the same facility, that we cannot say to a young person that they must go to Alateen, we cannot say that they cannot stay in the Al-Anon meeting.

Alateens are Al-Anon members, so teens are welcome in all Al-Anon meetings.

The 6^{th} Al-Anon International Convention is coming up in 2018, in Baltimore, Maryland Start saving now!

COB LETTER JOBS AT THE WSO ...STILL AVAILABLE

WSO tab, "Inside the WSO" page

- Job 1. Event and Project Supervisor
- Job 2. Employee Relations Manager and Organizational(?)
- Job 3. Graphic Illustrator (anywhere in world)
 - Someone who can draw, illustrate svc pamphlets
- Job 4. App Developer (anywhere in world)
- Job 5. Associate Director Group Services Alateen
- Job 6. Director Member Services
- Job 7. Freelance Writers/Editors (Intimacy; parents)

There are jobs (paid employment) at the WSO that are posted on the Members Website. Some jobs require relocating to the Virginia Beach area, some can be done from anywhere in the world.

Some jobs (5,6) only can be filled by Al-Anon members.

Other jobs (1,2,3,4,7) can be filled by non-Al-Anon members.

Regardless, jobs at the WSO SHOULD BE filled by Al-Anon members.

Therefore, all jobs first are posted on the Members Website.

Jobs that can be held by non-members initially are posted only on the Members Website. If such a job remains unfilled, eventually the jobs is posted in public places for the general public to see.

If a job that must be filled by an Al-Anon member remains vacant, then that position will remain vacant until it is filled by an Al-Anon member.

OCT 2015 COB LETTER

"COB Letter" cont.

2. Policy Update

Memorial contributions: proposed motion
Digest of Al-Anon and Alateen Policies (p 79-130):
reviewing and revising sections

What to announce in meetings: clarification brought to Policy Committee by Al-Anon member

3. Finance Update

Sept 30 = 75% of the year (3rd quarter) contributions more \$\$ than last year, at 67% of budget GOOD JOB!!

expenses at 70% of budgeted amount

4. Conference Leadership Team Update

The COB Letter has 4 components:

Chairman of the Board Letter 2. Policy Update 3. Finance Update 4.
 Conference Leadership Team Update

2. Policy Update

The 2015 WSC asked the BOT to propose a motion for Memorial contributions, based on the KBDM discussions held at the 2015 WSC.

The Policy Committee is continuing to review and revise sections of the Digest of Al-Anon and Alateen Policies, pages 79-130.

An Al-Anon member asked the policy committee to clarify what we are allowed to announce in meetings, so they are doing that.

3. Finance Update

Sept 30 is the end of the 3rd quarter of the year.

³/₄ is 75%, so that means we have completed 75% of the current budget year.

Compared to last year, the WSO has received more contributions. Good job!!

...but, still, we only are at 67% of the budgeted amount for the year, and we have till the end of December to reach that goal.

If we take the amount contributed so far and divide that by the \$1.752 million projected for contributions in the 2015 WSO budget,

that is 67%. This means that, although we have contributed more than last year, it is a little short of what we might expect, if we

- expect to have 75% of the contributions sent in at the point in time that is 75% of the calendar year (end of 3^{rd} quarter).
- Fortunately, the WSO has spent less so far than projected, only 70% of the budgeted expenses.
- 4. Conference Leadership Team is the group of Trustees that plans the Agenda for the World Service Conference.

- Finances
 - Audit, 2014 Financials

We are solvent.

Our investments are safe for our reserves.

The Associate Director of Business Services explained the audit in beautiful detail. Through his patient explanations, I was able to understand parts of it that I didn't even realize I hadn't understood!! What a gift!!! I took lots of notes.

We have been transferring from the reserve fund as directed in Bylaws.

We still are solvent.

Our investments are safe for our reserves.

Contributions

2014 first time over \$1.5 mil contributions,

8.2% increase over 2013

2015 budgets \$1.7 mil contributions

• 12% increase over 2014

15,496 groups

9,461 = 61% contribute avg \$119 each

But the WSO spends \$250 per group

If 15,496 avg \$119 each = \$1.84 mil contributions

The membership was generous in 2014, contributing over \$1.5 million.

That contribution goal was in the budget for several years – only a wish list item till 2014.

This was an 8.2% increase over 2013

So the Treasurer projected an additional 12% increase over 2014 to make it \$1.7 million.

The \$1.5 million is contributed by 9,461 groups = avg \$119 each from 61% of the groups Would be \$1.84 million if all existing 15,496 groups contributed avg \$119 each

BUT, note that the WSO spends \$250 per group even for groups who contribute zero.

- Estimated Revenue 2015 = \$5,065,000
 - \$1,700,000 Contributions
 - \$3,050,000 Lit sales (after cost subtracted)
 - \$250,000 Forum Subscriptions
 - \$65,000 Investment Dividends / Tsfr from Reserve Fund
- Estimated operating expenses = \$5,117,000
- Difference = -\$52,000 1% of \$5 million Unbalanced budget

Where can we get that 1%? Cut back on services??

The Treasurer went through the proposed 2015 Budget.

Every January, the Treasurer creates a projected budget for the upcoming year, projecting values based on last year's values.

We support ourselves through the 7th Tradition by our contributions to the WSO, literature sales and Forum sales.

Any time we fall short, we are allowed to transfer money from the reserves into the operating fund (checking account).

If the amount transferred is less than the amount of dividends earned, then we are maintaining our reserves.

If the amount transferred is more than the dividends, then we are reducing our reserves.

Since our operating budget is \$5 million and we voted by group conscience at the World Service

Conference to keep a one-year reserve.

That means we should have \$5 million in reserve, but we have transferred from the reserve enough times

that the reserve has been decreasing toward \$4 million.

We are not like most other non-profit corporations. We do not accept outside contributions, so in case of

some kind of disaster where the flow of income would be disrupted, we would not be able to readily or quickly

earn that income back, which is why it is set at a one-year reserve.

The WSO is NOT in a deficit.

The budget that was written in January projected more expenses than income ...by the end of the year, by Dec 31.

The Board of Trustees is letting the fellowship know, via the Delegates who attend the World Service Conference,

that even with increasing the projected amount of contributions to be \$1.7 million compared to last year's \$1.5 million,

with the projected sales \$\$ from CAL and The Forum, and with transferring \$65,000 into the operating account,

we are projected to have \$52,000 more expenses than income.

So, what happens is that every year we are allowed to transfer funds from the reserves, with a 4% limit, to cover our expenses if revenues are not sufficient.

We have been transferring funds every year. Does money grow on trees?

How many years can we dip into Reserve Funds and still have a reserve?

Where else can we get that 1%?

Larger contributions? How much more?

Projected Shortfall \$52,000

Using Reserve Fund – fully self-supporting? Trad 7?

15,496 groups, 9,461 = 61% contrib avg \$119 each

Add'l \$5.50 from 9,461 groups = \$52,000

Add'l \$20 from 9,461 groups = \$200,000 more than 2014

to bring \$1.5 mil in 2014 to \$1.7 mil in 2015

If total Add'l = \$25.50, get \$1.752 mil

What If 100% contrib \$119, would be total of \$1.84 mil

WSC thoroughly discussed the budget and decided to leave a projected deficit – as part of the 7th Tradition.

What? Part of the 7th Tradition? What does THAT mean?

It is the Treasurer's responsibility to tell it like it is, to let us know what is the state of our financial affairs.

How can we make decisions about being fully self-supporting if we keep dipping into the reserves?

Choosing to leave a projected deficit lets us see the point that when we don't send enough contributions as a member, or as a group, we either have to cut into our reserves or we have to cut back on services.

If every group that already contributes would send an additional \$25.50 per year, then the budget will be balanced.

This means that whatever amount your group sent to the WSO last year, if \$25.50 more than that is sent, by every group,

then our income and expenses will balance each other and we won't have to transfer more than the \$65k that's in our budget to do.

So, if a group contributed \$0 last year, if they could send \$25.50 this year, then they would be sending \$25.50 more than they did last year.

That is only \$2.09 per month.

If a group contributed \$100 last year, if they sent \$125.50 this year, then they would be

sending \$25.50 more than they did last year.

2015 WSC: ECRPM

- ECRPM = Exec Cmtee for Real Prop Mgmt
- ECRPM triennial report on <u>our</u> property in VA
 - Tax exempt → lower interest rate, paid in full
 - 2014 Approx. savings \$673,000
 - Prop mgt kept sep from spiritual aim via ECRPM
 - No Staff time searching for new office
 - 18 years ownership, no negative impact
 - Small minority of groups attempted to tie Alateen req'ts est. by BOT to ownership of prop in 2004.
 - Only assets BOT was protecting were our children and our name

When we voted to purchase property rather than continue renting, rather than continue being subject to rent increases and searches for new office space to rent, searches that take staff time away from providing services to us the membership, we voted to make the oversight and management of the property to be **completely separate** from the then-existing service structure.

More than 15 years ago we voted to have a separate executive committee, called the Executive Committee for Real Property Management, the ECRPM. The ECRPM provides a report to the Conference every 3 years. 2015 is one of those years when we get to hear the report.

The bottom line is that we currently are saving approx. \$673,000 every year by owning property versus renting office and warehouse space in Virginia Beach. That's two-thirds of a million dollars. The amount would be very much higher if we compare to rent we would have been paying if we had continued renting in New York City.

After reviewing the last 18 years of real property ownership, the Board of Trustees has no negative impact to report. A small minority of groups attempted to tie the Alateen requirements established by the Board of Trustees to the ownership of property in 2004. The Board of Trustees clarified that the only assets it was protecting were our children and our name.

The ECRPM is a Committee separate from all other committees. It operates separately from the work and business of the World Service Office, allowing the WSO to focus on the primary spiritual aim of the fellowship. This real separation is what allows the ownership of property to function as well as it does.

2014 WSC: POLICY CLARIFICATION

<u>Al-Anon members</u> who also are members of A.A.

- Clarification of existing policy (not new)
- Print updated pages 82, 83, 126 of current Service Manual
- Paste into your Service Manual

Did you print updated pages 82, 83, 126 of the current Service Manual? The 2014 WSC voted to approve this **policy clarification**.

Since this occurred after the 2014-2017 SM was printed, the updated pages are available for download on the Members Website,

www.al-anon.org/members

4 places on Members Website to find these updated pages:

Individuals tab – Member Resources

Or Groups tab – Group Resources

Or Service Structure tab – District Resources

Or Service Structure tab – Area Resources

Pick one of those, then click on the purple Service Manual cover, then click on yellow highlighted text.

Print, cut it out, tape into your Service Manual.

Cathleen mentioned a learning curve for Alateen in the Area.

There also is a learning curve for their **existing**, **clarified policy**.

Please read it on the updated pages 82, 126 (download and paste it into your Service Manual)

The policy clarification showing the spiritual principles behind this Policy was voted on at the 2014 World Service Conference. KBDM was used in the entire process. Please see the Conference Summaries from 2011, 2013 and 2014 to see the progression, including discussions and questions/answers.

Go to Service Structure and click on either Area or District Resources then click on the navy blue cover of the 2014 Conference Summary to read the pages listed here.

2014 WSC: POLICY CLARIFICATION

<u>Al-Anon members</u> who also are members of <u>A.A.</u>

History: Read Conference Summaries 2011, 2013, 2014

- 2011, p. 49-51 ThF on How to Include Dual Members in Service Work While Maintaining Our Policies
- 2013, p. 65-66 TF on Piece with Criteria to Help Service Arms Identify Service Jobs for Dual Members
- 2014, p. 53-57 Policy Discussion Dual Members

In 2011 there was a presentation by the Thought Force on How to Include Dual Members in Service Work While Maintaining Our Policies.

In 2013 there was a presentation by the Task Force presentation on a Piece with Criteria to Help Service Arms Identify Service Jobs for Dual members.

In 2014 there was a Policy Discussion on Dual Members. Included in 2014 is discussion about if an Al-Anon member, who is no longer a member of A.A. seeks or is holding an Al-Anon service position that votes in matters affecting another group or Al-Anon or A.A. as a whole.

The 2014 conference Summary also discusses where the Policy or idea came from ("Bill W. was concerned that having A.A. members in two fellowships could bring A.A. into controversy and having A.A. members voting in two fellowships could bring A.A. members into controversy and having A.A. members voting on positions that might put Al-Anon in opposition to A.A.'s policy could leave or give the appearance of conflict in A.A. and he asked that a member of Al-Anon who is also a member of A.A. not be allowed to vote in the Al-Anon structure in ways that could create conflict."

2014 WSC: POLICY CLARIFICATION

- Al-Anon members who also are members of A.A.
 - Discussions at 2014 SWRDM
 - Reoccurring question
 - o Hawaii past delegate: Aamwaamoaa

2014 SWRDM: All who attend the Southwest Regional Delegates meeting (SWRDM) participate in detailed discussions in breakout groups by service position. In 2014, the breakout groups were focused on the Policy Discussions of Dual Members policy that was to be held at the 2014 WSC.

CA(S) was represented at all four 2014 breakout groups: Delegate, Alternate Delegate, Chair and Officer/Coordinator.

The Delegates wanted the policy text to be positive, clear, and conveyed in a spiritual manner.

The Alternate Delegates saw the language as inclusive and encouraging to Al-Anon members who also are members of AA to bring the All-Anon message to situations (i.e., closed AA meetings) where non-AA members cannot go.

The Area Chairs discussed policy voice with regard to dual members.

As an Area Officer (Secretary) in 2014, I went to SWRDM at my own expense and I participated in the Officer/Coordinator breakout group, in which we generated a list of how each Tradition applies to the proposed modified text. Our list was sent to the Board of Trustees for their consideration in the KBDM for the Policy Discussion.

At the May 2015 Assembly, I read a Reoccurring Question and a response. Question: A member wants to serve as Group Representative (GR), and says they are no longer a member of A.A. The policy is that members of Al-Anon who also are members of A.A. are not to serve as GR, District Representative (DR), Delegate, etc. Is this person considered an Al-Anon member who also is a member of Alcoholics Anonymous?

THE END