

# **Delegate Report**

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**AWSC Meeting  
Area World Service Committee Meeting  
Feb 18, 2017**

**Welcome New DRs, liaisons,  
AWSC members!**

## **Links of Service**

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**Group / GR / DR / Delegate / WSC**

**WSC / Delegate / DR / GR / Group**

WSC = World Service Conference

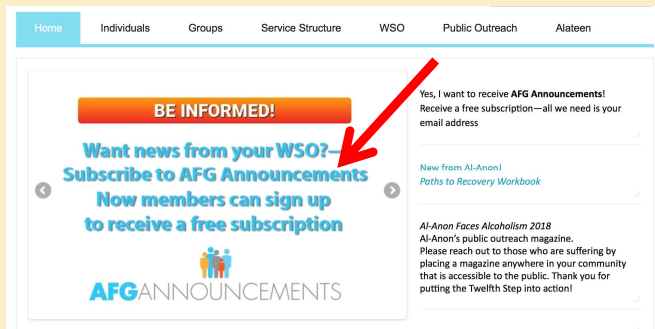
**Everyone here today is part of the links of service, part of communicating between groups worldwide.**

**Information goes in both directions, from the group through the links of service to the World Service Conference,**

**And from the World Service Conference through the links of service to the group.**

## WSO Announcements

**Al-Anon Members can sign up  
to receive email announcements  
directly from the WSO**



**Sign up to receive WSO Announcements that go directly to your email inbox.  
You can easily unsubscribe at any time.**

**Click on the banner on the members website to send them your email address.**

**\*\*WSO members website, homepage  
1<sup>st</sup> banner, among the 3 rotating banners**

# WSO Announcements

Home

Individuals

Groups

Service Structure

WSO

Public Outreach

Alateen

## Want news from your WSO?—Subscribe to AFG Announcements

Now members can sign up to receive a free subscription to **AFG Announcements**—all we need is your email address (you can easily unsubscribe at any time). This communication system for individual members will deliver announcements from the World Service Office (WSO) right to your inbox.

Some examples of announcements include: new literature, surveys, WSO employment opportunities, and *Group eNews*, to name a few.

Members in service who currently receive information through the "Announcements—WSC Structure" community on AFG Connects will continue to receive announcements in that manner so there is no need to subscribe.

**Yes, I want to receive  
AFG Announcements**

Email Address:

Sign Up Today

## WSO Announcements

**Some examples of announcements include:**

**new literature**

**surveys**

**WSO employment opportunities**

***Group eNews***

**...etc**

## **Concept Nine**

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**Good personal leadership  
at all service levels  
is a necessity. ...etc.**

**p. 198**

**Concept 9  
What do we want/need in a leader?**

**We read the first pages of Concept 9 in the Service Manual, starting on p. 198.  
There is a continual need for additional members to be of service.  
Bill W's essay on leadership is contained on the following pages.**

## **SPECIAL ELECTION: MAY 2017**

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**Interim Alternate Delegate appointed**

**Special Election May 2017**

**Responsibilities: candidates, GRs  
Job Description**

**Resumes: KBDM knowledge-based decision making  
current/past DRs (recent?)  
due by 5pm on Sun Mar 19**

**to Immediate Past Delegate and Delegate  
SCWS website – Assembly presentations**

**The original Alternate Delegate of this term was elected in Nov 2014. She stepped aside and an Interim Alternate Delegate was appointed. A second Alternate Delegate was elected at the Assembly in May 2016, and he stepped aside a few months later. A second Interim Alternate Delegate was appointed and a third election for Alternate Delegate will be held at the Assembly in May 2017.**

**The candidates and the voters (the registered Group Representatives) have a responsibility to become informed about the job description. The candidates have a responsibility to be honest with themselves and the Area about their qualifications and willingness to serve.**

**The voters have a responsibility to become informed about the candidates via their posted resumes.**

**There is a requirement to have been a DR to stand for Alternate Delegate, which includes current DRs.**

**For past DRs, how recently would we like them to have been a DR?**

**The GRs will decide with their vote among the candidates.**

**Candidates will submit a resume by 5pm on Sun Mar 19 to the Immediate Past Delegate and the Delegate.**

**The resume form is on the SCWS website, in the Assembly presentations section. See next slide.**

[Home](#)  
[About Us](#)  
[Links](#)  
[Registration](#)  
[Group Information](#)  
[Spanish](#)  
[Blogs](#)  
[Email](#)  
[FAQs](#)  
[Contact Us](#)

**Group Registration Form Now Online**  
[Click here](#) to go to the new Online Registration Form.

**SCWS Officers and Coordinators for 2015-2017**  
 See [Contact Us webpage](#) to send messages to any of the following:

- Delegate - Elizabeth K.
- Interim Alternate Delegate - Marcia M.
- Immediate Past Delegate - Jayme C.
- Chairperson - CB S.
- Secretary - Sandy P.
- Treasurer - Eva B.
- Alateen Sponsor Coordinator - Tarisa R.
- Area Alateen Process Person - Tarisa R.
- Archives Coordinator - Dan P.
- Bulletin Coordinator - Jim B.
- Cooperating with the Professional Community (CPC) - Melva C.
- Group Records Coordinator - Donna E.
- Hospitality Coordinator - Judy P.
- Institutions Coordinator - Billy M.
- Literature Coordinator - Kathleen G.
- Public Information Coordinator - Rose S.
- Website Coordinator - Irene C.

SCWS website

▶ Assembly Presentations	▶ Meetings in California
▶ Update Meeting Info On-line	▶ Calendar of Events

## Elections

- [PDF - Alternate Delegate Job Description, SCWS Assembly](#)
- [PDF - Officer Resume Form for Alternate Delegate Position](#)

**[Assembly Meeting](#)** This is a fillable PDF form. If you have trouble using Acrobat Reader. For each response, please do not go beyond

**Scroll to the bottom of the home page to find Assembly Presentations. After clicking on that link, scroll down until you find the Elections section. There you will find the Job Description for the Alternate Delegate, as well as the Officer Resume form, which is a fillable PDF.**

# 2016 WSO Budget

## WSO members website, WSO tab Financial Information



**When we consider the WSO budget, members are interested in how their contributions are spent.**

**This is found in the Financial Information section on the WSO tab on the members website.**

**Click on Financial Information.**



# 2016 WSO Budget

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**WSO members website, WSO tab  
Financial Information**



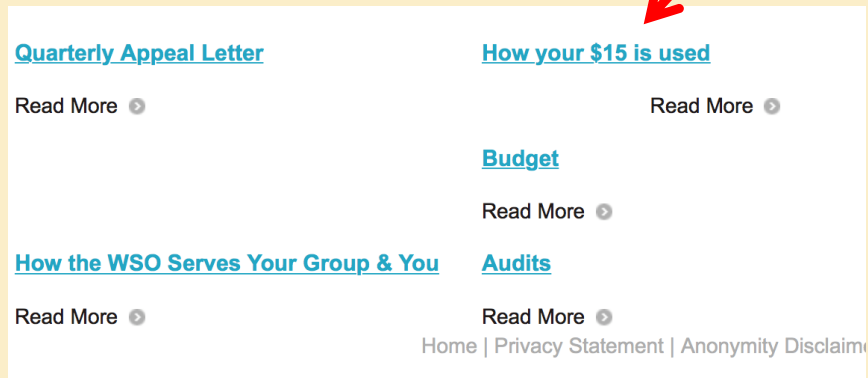
[Financial Information](#)

**Then find this link for Financial Information and click on it.**

# 2016 WSO Budget

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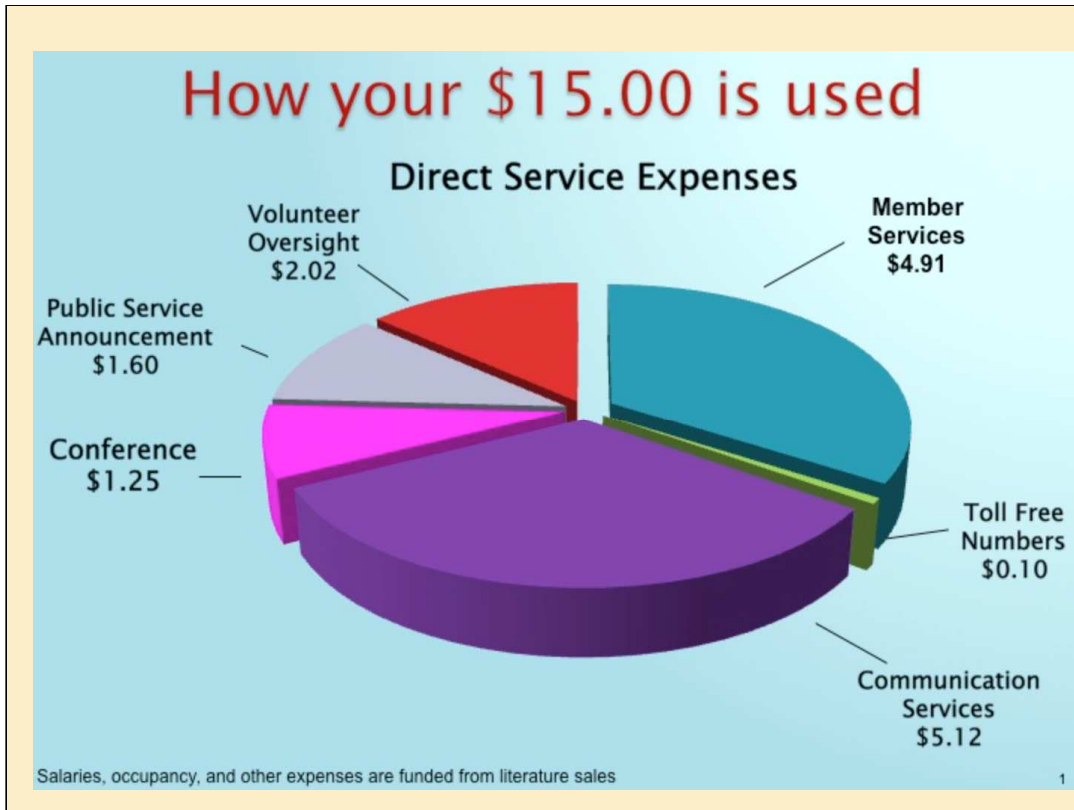
WSO members website, WSO tab  
Financial Information



The screenshot shows a grid of links on a website. A red arrow points to the link 'How your \$15 is used'. The links are arranged in two columns. The first column contains 'Quarterly Appeal Letter' and 'How the WSO Serves Your Group & You'. The second column contains 'How your \$15 is used' and 'Audits'. Each link has a 'Read More' button next to it. At the bottom of the page, there is a footer with the text 'Home | Privacy Statement | Anonymity Disclaim'.

<a href="#">Quarterly Appeal Letter</a>	<a href="#">How your \$15 is used</a>
Read More	Read More
	<a href="#">Budget</a>
	Read More
<a href="#">How the WSO Serves Your Group &amp; You</a>	<a href="#">Audits</a>
Read More	Read More
Home   Privacy Statement   Anonymity Disclaim	

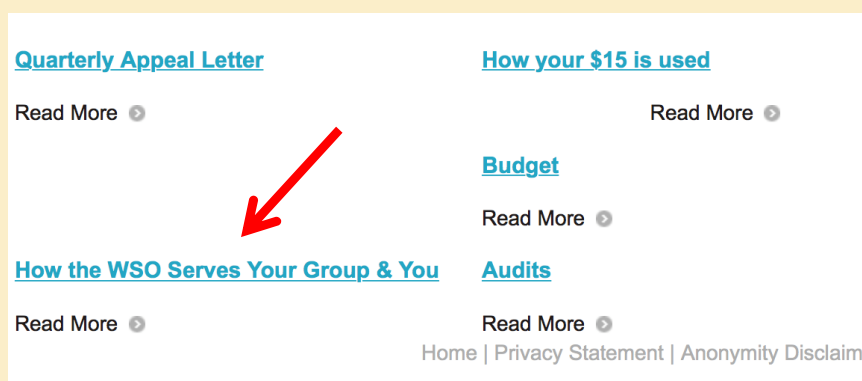
We find all these different links with information.  
Click on “How your \$15 is used.”



**We see relative expenses for:**  
**volunteers**  
**Member Services**  
**the phone numbers**  
**Communication Services**  
**the World Service Conference**  
**Public Service Announcements**

# 2016 WSO Budget

## WSO members website, WSO tab Financial Information

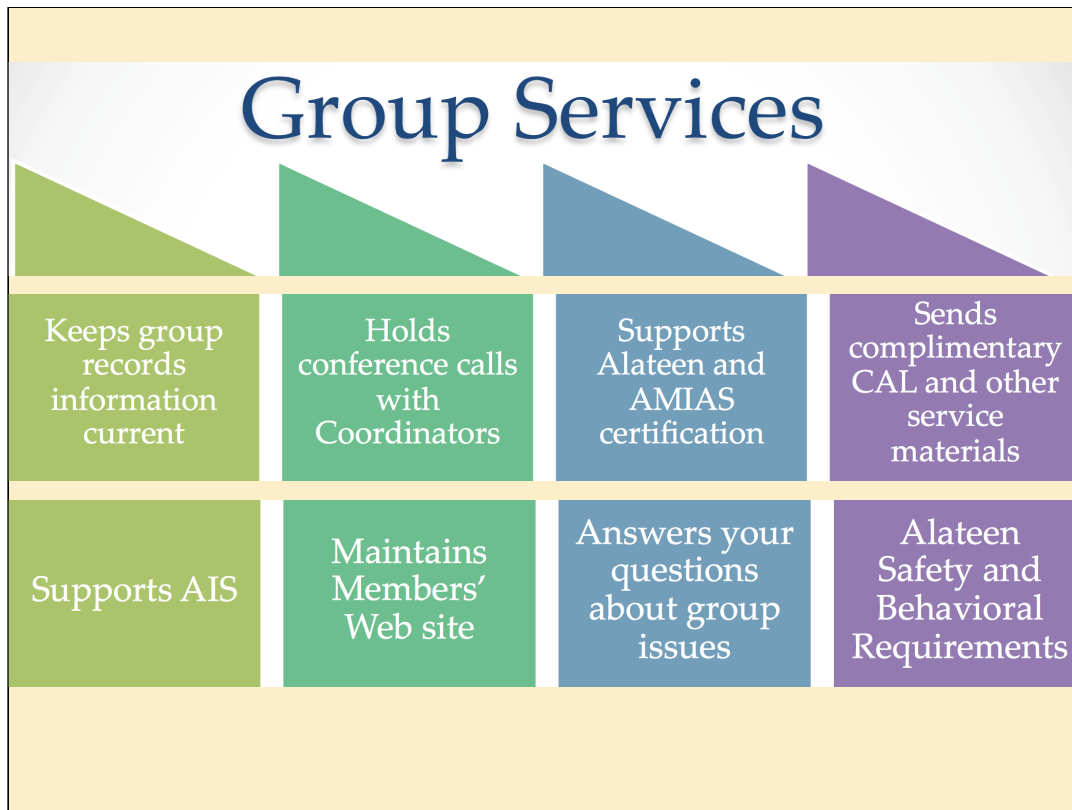


**Click on “How the WSO Serves Your Group & You.”**

**The next slides show the powerpoint presentation in that link, listing the 5 departments within the WSO:**

- Group Services**
- Member Outreach**
- Public Outreach**
- Fellowship Communications**
- Administration and Business Services**

**The August and October Quarterly Appeal Letters also provided a listing of services provided by the WSO.**



**Group Services**

**AMIAS: Al-Anon Member Involved in Alateen Service**

**CAL: Conference Approved Literature**

**AIS: Al-Anon Information Service (a.k.a., Intergroup)**



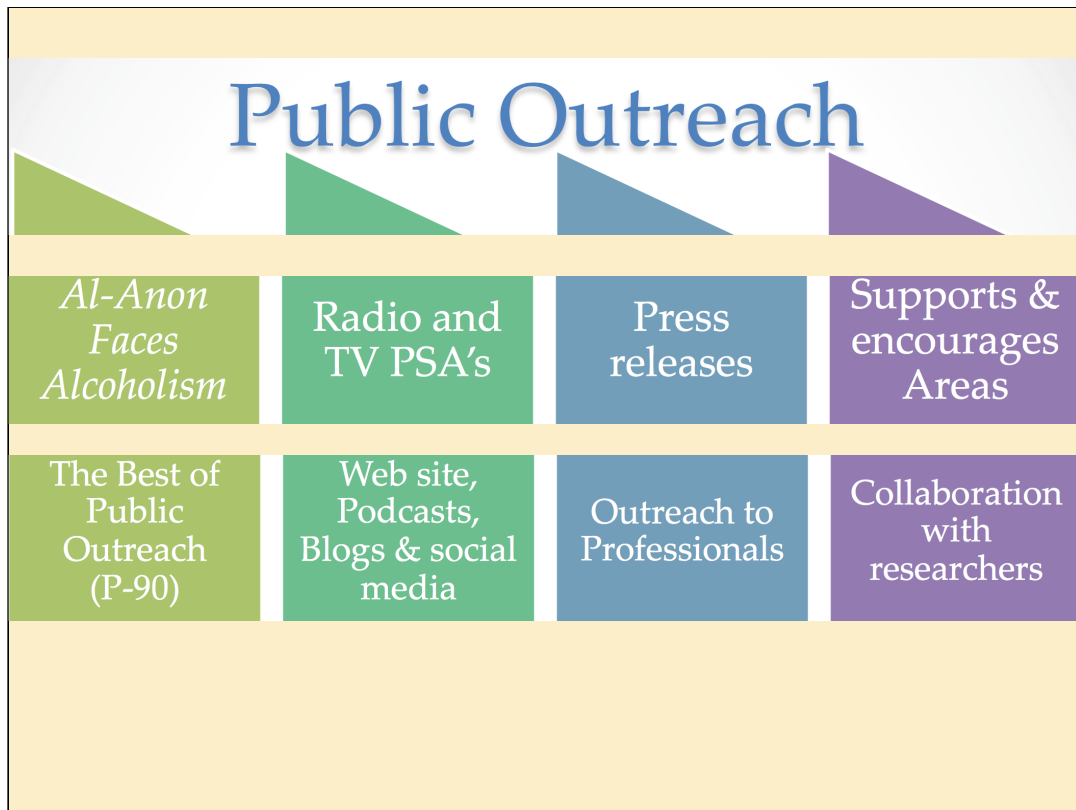
## Membership Outreach

**TEAM: Together Empowering Al-Anon Members.** A partnership between the Area and the WSO to co-create and co-present topics that the Area requested. The next CA(S) TEAM event will be Sat Sept 16, 2017 in Glendale. This will be the 3<sup>rd</sup> TEAM event held in CA(S).

“Communities” now is called AFG Connects, the email communication service that allows members of different categories of service positions to readily talk with each other and reason things out:  
 Conference Members (current Delegates, Trustees, World Service Office staff)  
 Current and Past Conference Members  
 Area Chairs, Area Treasurers, Alateen Sponsor Coordinators/AAPP, Literature Coordinators, Newsletter Coordinators, Public Outreach (Public Information, CPC, Institutions), etc., each have their own AFG Connects.

**Le Lien:** French version of The Forum  
**en Accion:** Spanish version of The Forum

**IAGSM:** International Al-Anon General Services Meeting



**Public Outreach**

**PSA: Public Service Announcement**

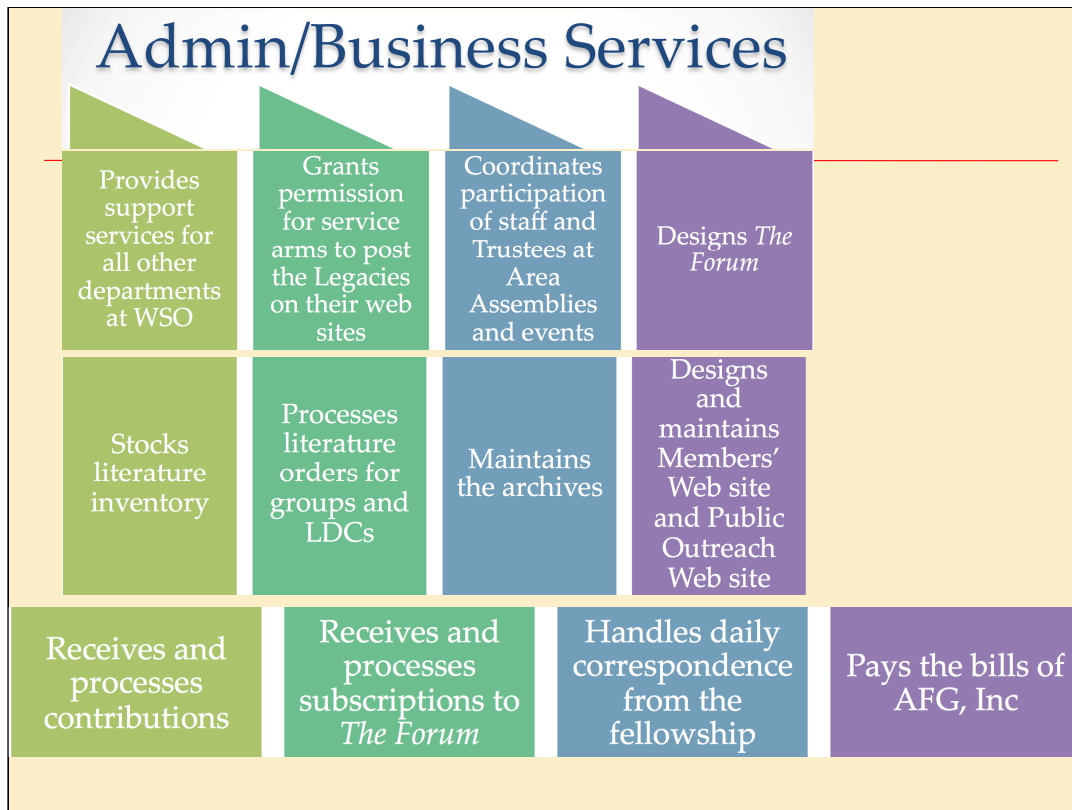
# Fellowship Communications

Responds to correspondence about literature and <i>The Forum</i>	Performs research to give most thorough responses	Processes requests to reprint CAL	Prepares and distributes Conference Approved Literature
Plans, schedules, conducts Literature Committee Conference Calls	Produces <i>The Forum</i>	Reviews communications for style and grammar	Manages Communities folders for <i>The Forum</i> and Area Newsletter Coordinators

## **Fellowship Communications**

**CAL: Conference Approved Literature**





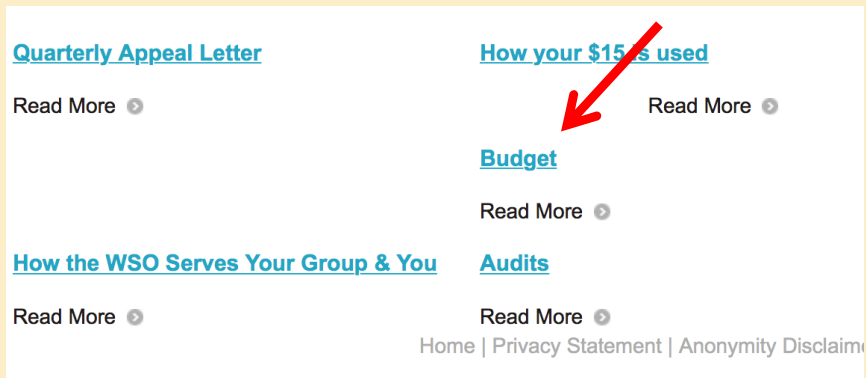
**Administration and Business Services**

**Pays the bills!**  
**And provides lots of other services**

**LDC: Literature Distribution Center**

# 2016 WSO Budget

## WSO members website, WSO tab Financial Information



Let's look at the WSO Budget

# 2016 WSO Budget

## WSO members website, WSO tab Financial Information

	Comparable to Virginia Beach	2016 Budget	2016 Preliminary Budget	12/31/15 Actual
<b>Operating Expenses</b>				
Salaries		2,949,000	2,915,000	2,815,421
Payroll Taxes		223,000	201,000	205,011
Employee Benefits		448,000	466,000	481,993
Total Labor Costs		3,620,000	3,582,000	3,502,425
Building Occupancy		297,000	297,000	300,380
Packing & Shipping (Net)		(70,000)	(70,000)	(72,849)
Postage		197,000	197,000	313,117
Telephone		57,000	57,000	56,343
Stationery & Office Supplies		75,000	75,000	88,504

On this link, we will find the 2016 budget for the WSO, listing all of the categories of expenses, including the total salaries of the 43 paid workers.

The 2015 World Service Conference asked whether the paid workers are earning a fair wage. Consequently, the WSO hired an outside consultant, who provided the salary ranges of comparable positions in the Virginia Beach area.

At the 2016 World Service Conference, we received these salary ranges for 3 different groupings of workers:

3 Executive / Directors / Professional

21 Supervisors / Associate Directors

19 Support Staff

So, there are 43 paid workers at the WSO. They receive voluntary benefits of health, dental, life insurance, pension, and long- and short-term disability.

They also receive mandatory benefits of social security, unemployment insurance, and worker's compensation. Also included in benefits is the cost of post retirement health care for retirees.

Recall that Virginia Beach was one of the areas identified by a Task Force for the relocation of the WSO as affordable and otherwise suitable. At the 65<sup>th</sup> Anniversary Banquet, they reminded us that all the suitable cities were put into a hat, and Virginia Beach was pulled out of the hat.

Virginia Beach is in the "Hampton Roads" area in Virginia, which also includes Norfolk, Newport News, Hampton, Portsmouth, Suffolk and Williamsburg.

# 2016 WSO Budget

## WSO members website, WSO tab Financial Information

[How your \\$15 is used](#)  
Read More

[Budget](#)  
Read More

[Audits](#)  
Read More

[U.S. Tax Returns and Canada](#)  
Read More

Salaries of executives reported on tax returns (true for all corporations)

Home | Privacy Statement | Anonymity Disclaimer | Contact Us | Site Map | AI-Anon Mem

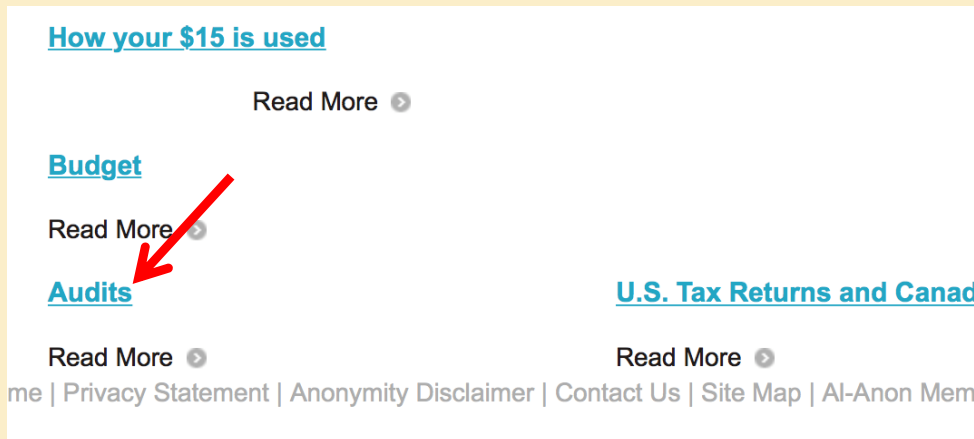
**A member asked where can the salaries of the executives be found on the members website. These salaries for all corporations are required to be reported on the Tax Returns. The WSO Tax Return is found on the Financial Information link of the WSO tab on the members website.**

**The Executive Director retired early in 2016 after more than 20 years of service to the fellowship. An Interim Executive Director was hired on a part-time basis while the WSO is being reorganized.**

**One example of some of the reorganization that already is in place, is that when the Director of Business Services (nonmember) retires, the person already hired to fill that role will be the Director of Finance. This is noted, with names, on slide 30 of this report.**

# 2016 WSO Budget

## WSO members website, WSO tab Financial Information



**There is a lot of detailed financial information contained in the Audits.**

**It has been such an education process for the Delegate to read every word and every number presented in the Audit each year.**

**Among the many files sent by the WSO to the Delegates in Jan – Apr each year in preparation for the Conference Is the Audit. We are asked to submit our questions to the WSO by Mar 31. Answers are provided in writing on the day before the Conference starts. ...more homework after we arrive in Virginia Beach!**

**The Director of Business Services fully explains every paragraph of the Audit in a session of the Conference. He gives us such easy-to-understand explanations in these sessions each year. For example,**

**ASSETS = things of value LIABILITIES AND NET ASSETS = things we owe**

**UNRESTRICTED NET ASSETS = value of the organization**

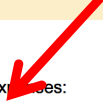
**ACCRUAL BASIS = gets accounted for when transaction occurs, not when paid**

**REALIZED LOSS/GAIN = what happened when an investment actually was sold**

**UNREALIZED LOSS/GAIN = only on paper since the investment hasn't been sold; what the loss/gain *would be* if it were sold at the current market value**

# 2015 WSO Audit

## WSO members website, WSO tab Financial Information Audit 2015, page 13 Expenses by dept



	<u>Member Services</u>	<u>Communication Services</u>	<u>Literature Distribution Services</u>	<u>General Administration</u>	<u>2015 Totals</u>
Operating expenses:					
Salaries	\$ 854,588	\$ 677,672	\$ 569,902	\$ 713,257	\$ 2,815,419
Employee benefits	207,529	165,330	139,038	175,107	687,004
	1,062,117	843,002	708,940	888,364	3,502,423

As of today, the 2016 Audit has not yet been sent to us, so let's look at the 2015 Audit. Page 13 provides the operating expenses for the services provided by 4 categories of services:

Member Services

Communication Services

Literature Distribution Services

General Administration

This includes the salaries of the 43 paid workers, occupancy costs, packing and shipping, postage, telephone, stationery and supplies, outreach activities, office services and expenses, repairs and maintenance, travel and meetings, direct conference costs, professional fees, printing, Canadian office, office volunteers, public service announcements and miscellaneous expenses.

I wrote questions on these pages in Feb/Mar, made comparisons between pages, cross-referencing the same values when they appeared on multiple Pages, answering many of my own questions. I submitted more than a dozen questions to the WSO. I added more notes during the Conference from the explanations by the Director of Business Services. In my first year, I was not experienced with these financial documents, but that is changing!

Answers to all questions submitted by all of the Delegates were provided upon our arrival in the registration room at the Conference. Answers were provided by staff and/or Trustees, depending on the question.

## **2015 WSO Budget**

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**2015 WSO Budget:  
Expected \$10,000 less in Lit Sales  
1% of a million**

**Got \$237,000 less  
24% of a million**

**Quarter of a million dollars!!**

**To understand what happened in 2016, let's look back to the 2015 WSO budget. We anticipated a decrease of \$10,000 in literature sales, but it turned out to be \$237,000 less.**

**That is essentially a quarter of a million dollars less revenue in 2015, that continued in 2016 and into 2017.**

# 2016 WSO Budget

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## 2016 WSO Budget:

**Expected decreased Lit Sales (happened)**

**Planned large transfer \$184,000**

**Asked for more contributions \$1.8 mil**

**Shifting distributions**

**≠**

**More donations**

**The 2016 WSO budget had adjustments in it compared to 2015, to accommodate continuing trends. We expected the same level of decreased literature sales, and it turned out to happen. We planned to transfer a large amount, \$184,000, from the Reserves.**

**The WSO Treasurer told us in each COB letter (Chairman of the Board) that transfers were made in the early part of the year to pay expenses.**

**The 2016 WSO budget anticipated \$1.8 million in contributions, based on the increased contributions in 2014 and 2015.**

**Remember, sending smaller contributions to one service arm in order to send more to another is not an overall increase in donations.**



# 2016 WSO Contributions

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**Received \$1.6 million in 2015  
Asked for \$1.8 million in 2016**

**Received \$2.1 million in 2016  
\$449,000 more than 2015**



**Thank you!! Good work!!!**

**Paid back some transfers from Reserves**

**The exciting news is that our members responded to the information about decreased literature sales and inflation.**

**[Inflation? It takes approx \$9.73 to buy something today that cost only \$1 in the 1950s.]**

**The WSO received \$1.6 million in contributions in 2015.  
The 2016 budget asked for \$1.8 million.  
Members/groups/service arms/conventions contributed \$2.1 million in 2016.  
That is about \$300,000 more than the budget asked for,  
And it is nearly \$450,000 more than in 2015.**

**Good work!!!  
We were fully self-supporting in 2016.**

**This allowed us to pay back some of the transfers from the Reserves.**

# Contributions to the WSO

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## CA(S) Group Contributions to the WSO

2014: \$93,406.43

2015: \$97,861.12 (That is \$4,400 more.)

2016: \$127,853.17 (That is \$30,000 more!!)

## SCWS Contributions to the WSO

2014: \$25,000

2015: \$25,000

**Analysis of CA(S) Group contributions showed the following:**

**2014: \$93,406.43**

**2015: \$97,861.12 (That is \$4,400 more.)**

**2016: \$127,853.17 (That is \$30,000 more!!)**

**The groups in CA(S) donated \$30,000 more in 2016 than in 2015.**

**Because of generous contributions from the groups to SCWS, we were able to send \$25,000 to the WSO from SCWS in 2014 and in 2015.**

## CA(S) Group Contributions

794 groups contributed in 2014

785 in 2015

**792** in 2016

**Consistent!!**

**Approx 800 groups**

**588** groups contributed all 3 years

204 groups contributed 2 years (**124 in 2016/2015 or 2016/2014**)

196 groups contributed 1 year (**80 in 2016**)

**= 988 groups total contributed at least 1 of those 3 years**

$$588 + 124 + 80 = 792 \text{ In 2016}$$

Further detail of analysis of the group contributions shows that approx 800 groups Contributed to the WSO each year:

794 groups contributed in 2014

785 groups contributed in 2015

792 groups contributed in 2016

What is the frequency of contributions from each group?

588 groups contributed all 3 years

204 groups contributed 2 years

80 contributed in 2014+2015

124 contributed in 2015+2016 or 2014+2016

196 groups contributed 1 year

77 contributed in 2014 but not the other 2 years

39 contributed in 2015 but not the other 2 years

80 contributed in 2016 but not the other 2 years

So,  $588+204+196 = 988$  groups contributed at least 1 of those 3 years

And,  $588+24+80=792$  contributed in 2016

# 2017 WSO Budget??

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**Decreased Lit Sales will continue (?)**

**Make up for it with contributions**

**Please keep it up in 2017**

**Thank you!**

**Shifting distributions  
≠  
More donations**

**It is so great that members understood that we needed increased contributions to be fully self-supporting, to offset the decrease in literature sales and to account for the fact that \$1 does not buy as much now as it did in the 1950s (a.k.a. inflation).**

**[Inflation? It takes approx \$9.73 to buy something today that cost only \$1 in the 1950s.]**

**Literature sales in 2016 continued to be lower, and we will expect this trend to continue until we see otherwise.**


**As far as we know, we will need to maintain this increased level of contributions to pay for all the services that we ask we the WSO to provide.**

**Please remember that saying about, ....robbing Peter to pay Paul.**


**All four service arms need us to continue contributing, to support the services they provide.**

# Jan 2017 COB LETTER

## WSO members website, WSO tab Board of Trustees



The screenshot shows a navigation menu with the following items: WSO, Public Outreach, and Alate... The 'WSO' tab is selected, and a dropdown menu is visible with the following options: Inside the WSO, Board of Trustees, Financial Information, Events and Conventions, and Employment Opportunities. A red arrow points to the 'Board of Trustees' link.



**Letters from the Chairperson of the Board**

Letters containing information about the most recent Board, Policy, and Finance Committee Meetings.

### COB Letter, Chairman of the Board letter, Jan 2017

Click on the Board of Trustees link on the WSO tab on the members website.

Look for the hands typing on the keyboard to find the COB letters

There are four sections to the COB letters:

1. Board meeting

2. Policy Committee

3. Finance Committee

4. Conference Leadership Team (details about the Conference, mainly for the attendees)

# Jan 2017 COB LETTER

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## 1. Chairman of the Board letter (of Trustees)

**Dir of Business Services → Dir of Finance**

**David Zach**

**non-member**

**retires Feb 24, 2017**

**Niketa Bailey**

**non-member**

**started in Nov**

**next week!!**

**The current position of Director of Business Services will become Director of Finance. Both are required to be filled by a nonmember.**

**The transition from one to the other already is in progress.**

**Niketa Bailey was hired in the fall and started in Nov.**

**David Zach will retire on Feb 24, which is this coming Friday.**

## Jan 2017 COB LETTER

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### Board Week: SOS in Glendale Trustees in Virginia Beach

#### Committees met:

Nominating Cmtee  
Int'l Coordination Cmtee  
Finance Cmtee  
Executive Cmtee  
Policy Cmtee  
Conference Leadership Team  
other Board Cmtees, ThF, TF

} (Concept Eleven)

#### Strategic planning session with staff

Board week at the WSO in Virginia Beach started the day after we held the SOS here in Glendale.

The Committees of the BOT (Board of Trustees) are described in the Service Manual in the text of Concept Eleven.

The following Committees met in the Jan 2017 Board week:

Nominating Cmtee  
Int'l Coordination Cmtee  
Finance Cmtee  
Executive Cmtee  
Policy Cmtee  
Conference Leadership Team  
other Board Cmtees, Thought Forces, Task Forces

There was a strategic planning session with staff.

A major task of the Trustees is to think ahead to and plan for the future.

## **Jan 2017 COB LETTER**

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**6<sup>th</sup> Al-Anon International Convention**  
**July 6-8, 2018      next year!**  
**Baltimore, Maryland**

**“Celebrating One Day at a Time”**  
**60<sup>th</sup> Anniversary of the ODAT**

**Al-Anon 6<sup>th</sup> International Convention in Baltimore, Maryland**  
**July 6-8, 2018**

**Convention theme:**  
**“Celebrating One Day at a Time”**

**2018 is the 60<sup>th</sup> Anniversary of the ODAT**



## **Jan 2017 COB LETTER**

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- 1. TEAM Events, 9/yr,  
Together Empowering Al-Anon Members  
Sept 16, 2017 3<sup>rd</sup> Saturday  
Glendale**
- 2. Road Trip! You and Your Board Connect  
Sat Oct 21, 2017 BOT mtg  
Aurora, Colorado**

**1. Together Empowering Al-Anon Members**

TEAM Events are partnerships between the Area and the WSO, who co-create and co-present topics that the Area requested.

A maximum of 9 TEAM Events occur every year, and CA(S) was approved for 2017. Sept 16, 2017 in Glendale, which is the 3<sup>rd</sup> Saturday.

**2. Road Trip! You and Your Board Connect  
Sat Oct 21, 2017 BOT mtg in Aurora, Colorado  
This used to be called "Meet the Board"**

Both events give members, Trustees and WSO staff a chance to meet and directly interact with each other.

## **Jan 2017 COB LETTER**

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### **Interim actions of BOT**

#### **1. No more free lunch (complimentary copies)**

##### **Available for purchase only:**

- 1. Conference Summary**
- 2. Service Manual – still free to NEW groups**

#### **2. How Al-Anon Works, softcover is success! as outreach tool, contributor to revenue**

**In a cost-cutting action, the Board of Trustees voted to suspend complimentary copies of the Conference Summary and complimentary copies of the Service Manual.**

**Both will remain available for purchase.**

**Service Manuals always will be provided free of cost to new groups.**

**How Al-Anon Works, softcover version, was being produced on a trial basis. It was designed to be an outreach tool, but all members bought so many copies that it also became a real contributor to revenue.**

**Therefore the trial has ended and the softcover version will continue to be produced.**

# Jan 2017 COB LETTER

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## **Nominating Committee (Trustees)**

### **CCT (Delegates) score, rank and comment**

Conference Committee on Trustees

### **BOT interviews Trustee candidates**

Board of Trustees

### **WSC gives traditional approval (or not)**

World Service Conference

### **BOT elects new Trustees**

**Regional Trustee for U.S. Southwest**

**Trustees at Large**

**Board Officers (COB, vice-COB, Treasurer)**

**ECRPM, Executive Committee for Real Property Management**

## **Trustee selection process**

The Board of Trustees (BOT) consists of 9 Trustees at Large and 9 Regional Trustees.

There are 9 Regions: Canada: 3 U.S. West: 2 U.S. Central:2 U.S. East:2

Each year 3 Regions (on a schedule) elect a new Regional Trustee.

2017: U.S. Southwest, U.S. Northwest and U.S. South Central.

2016: U.S. Southeast, U.S. Northeast and U.S. North Central.

2015 : Canada West, Canada East and Canada Central.

Also, every year we elect 3 new Trustees at Large, the 3 Board officers, and 1 new member of the ECRPM, Executive Committee for Real Property Management.

The Conference Committee on Trustees (Delegates) and the Nominating Committee (Trustees) evaluate the candidates' resumes, providing a score, comment and rank. The Nominating Committee consolidates the results and invites 2 candidates for each position to interview at the January BOT mtg. The entire BOT participates in selecting one candidate for each position, who is forwarded to the Conference for Affirmation (or not). The Board of Trustees elects the new Trustees in their Annual BOT meeting, held on the day after the Conference closes. All Conference members are invited to attend this meeting.

# Jan 2017 COB LETTER

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## Policy Update

- 1. Financial Matters section update to incorporate spiritual principles**
- 2. Conventions and Other Events section**
  - a. Spiritual principles that characterize Al-Anon events
  - b. Criteria by which activities recognized as Al-Anon
  - c. Guidelines for announcing conventions and events
- 3. “Open” and “Closed” meetings designation**

The Policy Committee is updating 3 sections of the Service Manual. We will discuss them at the Conference. At the end of each discussion, as with ALL discussions at the Conference, the Conference Chair will ask, “Are we ready to vote? Do we need more discussion or shall we stop discussion? More discussion this year or in the future?”

**1. The Policy Committee was asked by a previous Conference to edit the text in the Financial Matters section of the Policy in the Service Manual, in order to incorporate spiritual principles.**

**2. A member (in CA-S) requested clarification of the Conventions and Other Events section because members are announcing events that are not sponsored by any service arm, and therefore they are not “Al-Anon events” and thus they ought not to be announced. Just because an event is put on by Al-Anon members for Al-Anon members, it does not mean that it is an Al-Anon event. There must be accountability for the money raised and spent for the event.**

**The Policy Committee is aiming to provide spiritual principles that characterize Al-Anon events, the criteria by which activities would be recognized as Al-Anon, and Guidelines for announcing conventions and events.**

**3. The Policy Committee has been researching the used of “open” and “closed” as meeting designations, and whether these terms have relevance today. They have been considering Tradition 5 (welcoming new members) and Tradition 11 (anonymity). These designations originated with AA when the non-member wives were attending the AA meetings, and AA members felt a need to have some meetings to themselves, without spouses.**

# **Jan 2017 COB LETTER**

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## **Conference Leadership Team Update**

### **2017 Conference Theme:**

**Our Members: Our Hope for the Future**

**World Service Conference 2017: April 24-28**

**The Conference Leadership Team Update contains information that is of use mainly to the Conference members (Delegates, Trustees, WSO Staff), and of course all members are welcome to have this information.**

**All 3<sup>rd</sup>-year Delegates and the opening and closing speakers will give a 3-min talk based on the Conference theme. All of these talks will be printed in the Conference Summary. Previous issues are on the Members Website.**

**The five days of the 2017 Conference are April 24-28, Mon-Fri.**

**The open Annual Board of Trustees meeting is Sat Apr 29.**

**Meals are on a “regular” schedule with very nutritious food at all meals.**

**Years ago, the SCWS Assembly very generously voted to allow the Delegate to arrive**

**early and return later. This helps so much: it takes 12 hours door to door (no nonstops**

**to the Norfolk airport). The current Delegate has her own body/brain requirements beyond those generous allowances, so she will be there even more days than that, at her own expense. We all get to take care of ourselves while being of service, but Trusted Servants are reimbursed only for reasonable expenses.**

## **2017 WSC: WORLD SERVICE CONFERENCE**

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### **Small “Love Gifts”**

**Delegate shares with others (105 people)**

**Mail on Apr 19, 20 or 21 to hotel, **to arrive April 21-24****

**TO: Elizabeth K, Delegate CA(S)  
(Hold for WSC April 24-28, 2017)  
Wyndham Virginia Beach Oceanfront Hotel  
5700 Atlantic Avenue  
Virginia Beach, VA 23451**

**Return address (in case of late arrival):**

**FROM: District xx c/o Elizabeth K,  
P.O. Box 346, Alhambra, CA 91802**



**If any of you would like to have your district send SMALL “Love Gifts” to the the 105 other Conference members (chocolate? Postcards showing California flowers, animals? Bookmarks with quotes from CAL? Other creative small gifts?) Please put envelopes/packages into the mail April 19, 20 or 21.**

**Specify on the envelope to hold for the Conference dates.**

**In case your mailing arrives too late, please put the Delegate’s return address along with an indication of whom it is from (district number or Group’s city, day, time or AIS or etc.).**

**I carry all the meetings and members in my heart and mind, while at the Conference, being a part of making decisions that affect Al-Anon as a whole.**

## Districts Invite Delegate

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**KBDM: knowledge-based decision making**

**TF: Communities, Cultures and Beliefs**

**Lit Cmtee: Remove Prayer for Today?**

**Traditions-based discussions,  
12 different groups of districts Next: D10, Mar 18**

**3 categories of responses:**

**Leave it --- Remove it all --- Remove 12 words  
specific religious belief**

**“and it is in dying that we are born to eternal life”**

Thank you to all the districts who invited the Delegate to bring information from the Conference to your neck of the woods, and thank you to all the members who attended. The next (and final) Delegate workshop prior to the 2017 Conference will be in District 10 on Sat March 18.

We participated in knowledge-based decision making by hearing the views of the members who attended. First we “performed” the presentation written by the Conference Task Force (TF) on Acceptance of Communities, Cultures and Beliefs. Breakout groups then read all five questions of KBDM written by the members of the TF, discussed the TF responses, and their own thoughts.

There were 3 categories of responses:

1. Leave it exactly as it is

2. Remove it completely

3. Remove only the words that indicate a specific religious belief:

“and it is in dying that we are born to eternal life.”

Recall that there was an attempt at a vote about these words at the Assembly in November, and the Assembly vigorously did not want to vote on it since we were talking about religion.

All the Delegates will bring the views of members in their Areas back to the Conference. We will discuss the topic again. We won't know till then if we will vote on it, or what the motion would be.

# Districts Invite Delegate

The screenshot shows a website interface with a navigation bar containing 'Groups' and 'Service Structure' tabs. Below the navigation bar, there is a section titled 'Area Resources' with a sub-header 'Area Resources'. The text under this section describes the structure of areas and districts. To the right of the text, there is a link: 'Read brief highlights from the 2016 Conference'. Below the text, there is a 'Conference Summary' section with a 'Team' link. On the right side of the screenshot, there is a 'World Service Conference Summary Archive' link. In the center, there is a large green box titled 'Discussion of "Prayer for Today"' with text describing the Literature Committee's role and a list of items for discussion. To the right of the text, there are images of the 'Just for Today' wallet card and a 'Prayer for Today' booklet.

To see the Literature Committee’s recommendation and the Conference discussion about it, Please click on the Service Structure tab on the members website, then click on Area Resources. There you will find the 2016 Conference Summary, which has a table of contents.

See also page 5 of the “Brief Highlights from the 2016 Conference.” For many members find it much easier to read than what is in the Conference Summary itself. This is a new feature on the members website, as of summer 2016, with 5 pages of description of some topics from the 2016 Conference:

1. Updates to Al-Anon and Alateen Policies
2. Descriptive text of Concept Eleven
3. Task Force Presentations
4. Discussion of “Prayer for Today”
5. It’s coming—2018 Al-Anon International Convention
6. Where will you be in July 2023?
7. More Information



## **Service Manual Updates**

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**Updates approved by World Service Conference**

**-Memorial Contributions (2016)**

**-Concept Eleven text (2016)**

**-Concept Eight text (2015)**

**-Al-Anon Members Who Are Also Members of A.A.  
(2014)**

**[al-anon.org/members](http://al-anon.org/members)**

**click on [Service Structure](#) then [Area Resources](#)  
then [Service Manual](#)**

**Print these pages and tape them into your Service Manual**

### **Service Manual Updates**

**If you have not already done so, please print the updated pages from the online Service Manual on the members website and tape/glue them into your 2014-2017 Al-Anon/Alateen Service Manual.**

## **2016 WSC: WORLD SERVICE CONFERENCE**

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### **Worldwide Group Conscience**

**April 24 – 28, 2017**

<b>T1</b> Unity	<b>C1</b> Ultimate authority: groups
<b>T2</b> Higher Power, group conscience	<b>C2</b> Delegated Authority
<b>T3</b> No affiliation	<b>C3</b> Right of Decision
<b>T4</b> Affects AI-Anon as a whole	<b>C4</b> Participation
<b>T5</b> Comfort to families of Alcoholics	<b>C5</b> Minority voice
<b>T6</b> Probs not divert from spirit'l aim	<b>C6</b> Admin responsibility of Trustees
<b>T7</b> Self-supporting	<b>C7</b> Legal, traditional rights
<b>T8</b> Employ special workers	<b>C8</b> Exec cmtees manage the WSO
<b>T9</b> Dir'ly respons'ble to those we serve	<b>C9</b> Good personal leadership
<b>T10</b> Outside issues; controversy	<b>C10</b> Balance vs dbl-headed mgt
<b>T11</b> Attraction; personal anonymity	<b>C11</b> WSO composition
<b>T12</b> Principles > personalities	<b>C12</b> Conf observes spirit of T's

**The World Service Conference is a gathering of Delegates, Trustees, Executive Committees and World Service Office staff.**

**It is where decisions are made that affect AI-Anon as a whole.**

**THE END**

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