

Southern California World Service (SCWS) District Representative Orientation Agenda

Welcome! And thank you for your service as a District Representative (DR)!
¡Bienvenidos! ¡Y gracias por su servicio como Representante de Distrito (RD)!

1. Serenity Prayer
2. Introductions: Area Alternate Delegate (Donna, altdelegate@scws-al-anon.org)
3. Orientation to our website: <https://www.scws-al-anon.org/> (Jon, webhost@scws-al-anon.org)
 - a. Español tab, upper right hand corner
 - b. **Contributions** tab
 - c. **Contact Us** tab
 - d. Area World Service Committee (AWSC) page and Assembly page
 - e. *Service* tab
 - Al-Anon/Alateen Service Manual (on the WSO website: al-anon.org)
 - District Meetings + Area map
 - District Representative
 - Forms
 - Guidelines (links to al-anon.org)
4. Introductions: Area Alternate Delegate (Donna, altdelegate@scws-al-anon.org)
 - a. *Forum* magazine subscriptions
 - b. Ask-It Basket Questions (Frequently Asked Questions/FAQs)
5. Assembly/AWSC Meeting Information: Area Chairperson (Martha Z., chairperson@scws-al-anon.org)
 - a. Area World Service Assembly/AWSC Meeting Frequently Asked questions (FAQs); Preguntas más frecuentes (FAQ) de la Asamblea de Servicio Mundial de Área
 - b. Guidelines for Virtual Meeting Participation; Directrices para la Participación en Reuniones Virtuales
 - c. Knowledge-Based Decision-Making (KBDM)
6. Treasury Information: Area Treasurer (Sandy, treasurer@scws-al-anon.org)
 - a. *Service* tab -- SCWS Reimbursement Policy for Group/District Reps
 - Expense Reimbursement Form
 - Mileage Reimbursement Form
 - b. Reserve Fund Guideline (G-41); Guía para el Fondo de Reserva (SG-41)

7. Group Records Information: Area Group Records Coordinator (Teresa, grouprecords@scws-al-anon.org)
 - a. <https://www.scws-al-anon.org/alanon-group-registration-records-change-form/>
 - b. Group Records New DR Orientation; Registros de grupo - Orientación DG:
 - c. Current Mailing Address Sign Up Form
 - d. Finding the WSO Number of a Meeting
 - e. WSO Group Records Report Tutorial

8. Alateen Information: Area Alateen Sponsor Coordinator (Suzanne or Bear: alateensponsor@scws-al-anon.org or aapp@scws-al-anon.org).
 - a. Role of the DR regarding Al-Anon Members Involved in Alateen Service (AMIAS)
 - b. Role of the District Alateen Liaison (DAL)
 - c. Alateen Table Card (M-80); Tarjeta de Alateen para colocar sobre la mesa (SM-80)

9. DR Resources from WSO: Area Delegate (Tim, delegate@scws-al-anon.org)
 - a. District Representatives Guidelines (G-37); Representantes de Distrito (SG-37)
 - b. *Al-Anon/Alateen Service Manual, 2018-2021; Manual de Servicio*
 - c. Safety in Al-Anon Meetings; La seguridad dentro de las reuniones de Al-Anon
 - d. Group Inventory (G-8, a /b); Realicemos un Examen del Grupo (SG-8, a/ b)
 - e. Welcoming Checklist ; Lista de Verificación de Bienvenida
 - f. Service Sponsorship (P-88); El Padrino o Madrina de Servicio (SP-88) -- for sale @ WSO

10. Helpful Handouts (NOT CAL: created by Marcia M., pastdelegate@scws-al-anon.org)
 - a. Al-Anon Service Circle; Círculo de Servicio
 - b. Groups connecting to WSO; Conectando Grupos a la OSM
 - c. Map of WSO Areas; Mapa de OSM areas

11. Questions