

## SOUTHERN CALIFORNIA WORLD SERVICE (SCWS)

Special Area Southern California Alateen Conference Assembly, October 16, 2021

Draft Minutes

9:00 a.m. -

### **1. Chairperson's Report-- Martha Z.:** reviewed conference rules

- Moment of Silence -- Serenity Prayer
- Welcome -- Past Delegates and new DRs and GRs
- Guidelines for Participation & Who Has a Voice and a Vote
- The November 20 Assembly will be on Zoom.
- Bulletin Coordinator vacancy

### **2. Traditions** read by: Tina S. District # 21

### **3. Roll Call --Group Records Coordinator --Teresa F.:**

Present: Board: Lalena, Donna, Tim, Roxane, Sandy, Martha, Kathy, Tina, Bear, Suzanne, Yoly, Micheila, Shauna, Jon. Isabel from OC AIS, Past Delegates Jayme and Miriam, Immediate Past Delegate Marcia, District Representatives and Group Representative count: Sandra D3: 3, Peggy D6: 2, Kara D8: 3, Donna D9, Celina D10:0, Cindy P. D12: 6, Patty D17: 10, Denise D21: 2, Kim D24: 3, D27: 4, Wes D30: 2, Denise D33: 0, D36:0, Susan D39: 2, Lyn D40: 1, Maria D42: 1, D45: 1, D48: 0, D51: 4, Bernie D54: 6, Terri D57:8, Andy D60: 4, Vicki D63: 2, Josefa D64: 1, Teresa D66: 8, Connie D69: 7, Lundie D72: 5, D75: 3, D78: 0, OC Spanish Liaison and Kathi M. past delegate

(DRs please update Teresa throughout the day in "Chat" if you add/subtract GRs from your total.)

**4. Secretary-- Laleña C.:** She will contact Jayme to make sure some changes were made to May 15, 2021 Assembly minutes. Patty D17: Had questions regarding vote, thinks it should be different. At top of p. 3, not by 77%, it might be 95% of the eligible voters. As well as old business: 81% could be a higher percentage. They are approved as recommended, and getting together with Jayme for corrections: p. 2 of minutes: 13th line should say: "Marcia is serving as interim chair per Bylaws."

P. 7 discrepancy D17: Renee and D21 DR reports need clarification, need to know who the DR was at that meeting to give DR. Martha, we will defer approval of minutes until November, will determine why the DRs are not listed in the roll call. Suzanne said that we should wait until November since this is a special Assembly and not a regular Assembly.

### **5. Old Business**

Alateen: Southern California Alateen Conference (SCAC) Task Force -

Bear: Thanked everyone for coming, gave an introduction, our plan is to restore the SCAC. He gave some history and appreciation of being an AMIAS (AI-Anon Member Involved in Alateen Service), then went into some of the problems/issues that came up during SCAC in the past, and how the SCAC Task Force has tried to remedy these challenges in order to restore the AI-Anon principles.

Ron: He is a member of the Task Force: Reviewed the purpose of SCAC, who participates in SCAC, who plans it, what is the election process, SCAC Board of Directors.

Tina D21: She is a member of the Task Force: Reviewed highlights from the SCAC Procedures, health, safety and security, Event Plans, SCAC registration, AMIAS training and orientation, Suzanne: She is a member of the Task Force: Reviewed fiscal sponsorship, what is fiscal sponsorship, recommended motions on the Assembly agenda: 1) approve the SCAC bylaws, 2) approve Fiscal Sponsorship Agreement with SCWS and SCAC, and 3) to lift the SCAC suspension.

Questions:

Why is the committee recommending the change to fiscal sponsorship, does this allow for more oversight perhaps?

Bear: SCAC currently is a non-profit corporation; we spent a lot of time working this out, Guideline G16 p. 1 box: All Alateen conferences must be connected to the Area that they are held, all events that include an Alateen conference must comply with the ASBRs (Area Safety and Behavioral Requirements) of the Area. The Area has responsibility for the Alateen name in their Area and must be made aware of all Alateen events. We have included the SCWS Treasurer on the Board of Directors. There are three members of SCWS on the SCAC Board of Directors. This gives SCAC and SCWS the opportunity to work together rather than being completely separate. Fiscal sponsorship gives a road map for closer oversight and support. We want SCWS to be comfortable with SCAC and not to be burdened by SCAC. We thought this would help accomplish this.

Bylaws 16.3: Event plans must be submitted 45 days ahead of the event, but today's presentation said 60 days in advance?

Suzanne: We were being proactive and being overly cautious especially in the beginning.

Bear: We want to see SCAC be successful; it will be small in the beginning but will become large in the future.

Bylaws 16.4, SCAC procedures: Why is it necessary to add exact dates, 18.4 why is it necessary to build these dates into the Bylaws? Comment: These are unusual, there's no way to change it except through a Bylaw review which is every 3 years.

Bear: We wanted to build in some consistency.

Yvette: We wanted to be prescriptive, and in three years we can review the Bylaws and say whether it has been successful or not. We are being overly cautious. We want to build trust.

Suzanne: Asked to look at the language. The only specific dates are for the Board of Directors. They met infrequently in the past. We wanted everyone to be aware every few months, to have better communication, give the Alateens a sense of momentum, and be consistent.

Are adult volunteers vetted?

Bear: Absolutely, all AMIASs have background checks, and are certified.

Suzanne: AMIAS will be more prescribed roles.

Will the policy be AMIAS only attending SCAC?

Bear: The nurse will not be required to be an AMIAS, they will just be a nurse. If the Alateen committee decides to have an AA speaker, those speakers would only be present for the time they are speaking.

In the proposal it says that it is members from SCWS; will AMIASs from other Areas be able to participate?

Bear: We hope so; with the pandemic people have been crossing borders that haven't been crossed before. The Alateen processes at WSO (World Service Office) are being reviewed, more to come.

A challenge to the SCAC ratio, will the ratio of AMIAS to Alateens change?

Ron: It was one AMIAS for every 10 Alateens, thinks that is the same.

Yvette: There has been far more training now so they are made aware of the safety guidelines.

Donna D21: Has the registration process changed? How was it before and how is it now? I think we all need to understand that.

Suzanne: In the past, there were many Alateens who came but had never been to an Alateen meeting. We want to know if the kids who come are active members of Alateen instead of someone's boyfriend or girlfriend who just wants to attend the event.

Section 18.4: Exactly what provisions can be waived by the Board?

Bear: Yes, now they will have SCAC committee experience. It might take us a couple of years to build up to that.

Jayme: D57: In the past the SCWS Treasurer reported on SCAC finances. She doesn't see that built in. Is that something that could be added to the SCWS Bylaws?

Suzanne: Yes, in the past SCWS took over the SCAC treasury. That is why now there is a SCAC Treasurer who will work with the SCWS Treasurer. We want full transparency and disclosure.

What does vetted mean?

Bear: They do background checks on criminal records. He would need to look it up to see what precisely is covered. Looking up the sexual offender registration database. This company has a tiered list of types of background checks. We are volunteers who work with children.

Yvette: It is comprehensive, and is for anyone who works with children. All AMIASs have gone through this background check.

Bear: Another process we have built in is the AMIAS has to be in contact with their DR, and the DR signs off that the AMIAS meets these requirements.

Tim: Is it a total of 6 or a total of 12?

Bear: It will be a total of 6.

Will SCAC purchase assets for the SCAC AMIAS Treasurer? Will they have Quickbooks?

Suzanne: I suspect they will

Will they be required to use Quickbooks?

Suzanne: We recommend they use standardized software.

Will there be a duty description for the SCAC AMIAS Treasurer?

Bear: We are working on that.

Was there restitution from the member who stole money in 2016?

Bear: No, there was over \$30K in the theft in 2012/2013.

Jaymie: We discovered it in December 2011; there wasn't anything left but \$80 at that time.

Bear: We are well aware that happened, we are doing our best to make requirements so that something like that doesn't happen again.

Laura D69: Looking at the guidelines G16: AMIASs have responsibility for 5 or 2 Alateens. Are you requiring 2 or is 1 still an option? How does one person handle a situation if there aren't two?

Bear: It will be a blanket of oversight at SCAC. Every Alateen will be in sight of an AMIAS at all times. We will probably have a monitor to track the Alateens. For example, seeing that they go to the restroom and they come out. This will happen throughout the event. We will have specific chaperones who will have specific duties; it will be outlined in the Event Plan, and it will be part of the training before SCAC.

Ron: AMIAS will be tracking 4 Alateens at a time.

Where is this presentation on the website?

Bear: What was posted was the actual documents. They have been there for the last month. It was linked in the Chairperson's email as well as in the chat today.

Ron: We didn't want everyone having to read the documents today.

Question and recommendation: How can an AMIAS take care of personal business? There should be a procedure to allow AMIASs to have personal time if needed.

Bear: We will take that under advisement.

Bear: He will send copies to the Website Coordinator and Secretary to post the actual presentations.

Can SCAC have a different fiscal year than SCWS?

Suzanne: We will have to align it with SCWS.

Martha: Sandy, our Treasurer has been working closely with Suzanne and the Task Force.

Laura D69: Section 4.6, what is an ad hoc committee? When would that be deemed necessary?

Bear: That would be so we could have a subcommittee to plan specific fundraising or specific events related to SCAC.

What page do we find banking signature information?

Suzanne: Asked for clarification

What is the process for amending Bylaws if needed?

Bear: That is on p. 11 of Bylaws Article 9: the process is proposed amendments must be in written form to SCAC Board of Directors, affirmed by vote at SCAC by the membership.

Tina: If there was a troubled Alateen, the group sponsor would get to join in the conversation; she felt the Assembly needed to know this.

Yvette shared some positive comments.

In 2011, how much was stolen and by whom? Was there restitution?

Jayne: She has that information. The amount stolen was \$23K; balance had not been paid to the venue; this was an adult, the Area was asked in January 2012, an email was sent out, groups helped, money was paid to the venue. Part of the adult's probation was to make restitution. As far as she knows, no restitution has been made.

How do we keep our professions outside regarding the nurses? They would prefer nurses be 'special workers' rather than Al-Anon members.

Bear: Our preference is to have a non-volunteer member be a nurse; we are willing to pay if necessary.

Laura: How do the Alateens get their member registration packet? Do they get it online or from their AMIAS?

Bear: It would be given/submitted to their group sponsors, they would get registration forms completed, it will also be available online.

Who is allowed to sign on the SCAC bank account?

Suzanne: Chair, Chair Elect, and the Treasurer.

Kathi M.: She complimented the Task Force for the amount of time and detail that has gone into this. Was once on the Task Force until unable to attend due to another commitment.

Suzanne: Thanked her for the time she was on the Task Force.

Yvette: We will follow all of the local and state guidelines.

Donna: Appointed people to this Task Force. She is delighted, impressed, and moved by their love and conscientiousness. She hopes everyone votes yes. From what she has read, this has structure yet is flexible to adapt the documents when/if necessary. She thanked them.

Recommended motions:

1. Approve the SCAC Bylaw revisions.
2. Approve the Fiscal Sponsorship agreement between SCWS and SCAC.
3. Lift the SCAC Suspension.

Donna: Suggested someone do the math of yes and no votes by eliminating non-voting members.

Jon volunteered.

Teresa: 103 total GRs who are eligible to vote.

First motion: Kim D24 made the motion: Approve SCAC Bylaws revision, Carol D66 seconded.

**Vote:**

Yes: 98 which is 99%

No: 1

Abstain: 2

Motion passed.

Second motion: Kim D24 made the motion: Approve the Fiscal Sponsorship agreement between SCWS and SCAC, Micheila seconded.

**Vote:**

Yes: 95

No: 0

Abstain: 2

Motion passed unanimously.

Third motion: Enid D17 made motion: Lift the SCAC Suspension, Doris D39 seconded.

**Vote:**

Yes: 90 which 99%

No: 1

Abstain: 1

Motion passed.

Martha: She noted all 3 motions passed. She thanked the Task Force members for their hard work. Thanked everyone for their questions and comments.

Bear: Wanted to thank everyone who has been involved from the beginning.

Stephanie D17: She liked how thorough this was; will have a workshop for sponsors soon.

Donna thanked everyone for how far we came today. This will create a wonderful experience for our Alateens!

Suzanne thanked everyone. They will have an event on October 30th for Alateens and a workshop and training on Nov. 4th for AMIASSs.

**6. AI-Anon-Related Announcements** (please send fliers to [webhost@scws-al-anon.org](mailto:webhost@scws-al-anon.org) prior to Assembly)

Margaret D21: They have an anniversary meeting coming up.

Jamie D63: They want to create a meeting in schools, and want to know how to do that.

Martha: One of our Alateen Coordinators will get in contact with her.

Closing time – 11:55 a.m. - Closed with AI-Anon Declaration.