

# Southern California World Service (SCWS) Group Representative Orientation Agenda

Welcome! And thank you for your service as a Group Representative (GR)!  
¡Bienvenidos! ¡Y gracias por su servicio como Representante de Grupo (RG)!

1. Serenity Prayer; Oración de serenidad
2. Introductions; Introducciones: Area Alternate Delegate ([altdelegate@scws-al-anon.org](mailto:altdelegate@scws-al-anon.org))
  - a. Forum magazine subscriptions + Information & Tips for GRs as Forum Representatives (F-2)
  - b. Ask-It Basket Questions (Frequently Asked Questions/FAQs)
3. Orientation to our website; Orientación a nuestro sitio web ([webhost@scws-al-anon.org](mailto:webhost@scws-al-anon.org)):  
<https://www.scws-al-anon.org/>
  - a. **Español** tab, upper righthand corner
  - b. **Contributions** tab
  - c. **Contact Us** tab
  - d. **Assembly** page—<https://www.scws-al-anon.org/area-world-service-assembly-meeting-information/>
  - e. **Renaming yourself - Your "Zoom nametag"**
    - English: Area Zoom Meeting Training Instructions-- <https://www.scws-al-anon.org/wp-content/uploads/2021/04/ZoomAssemblyTrainingReviewEnglish2021.pdf>
    - Español: Asamblea de área: Zoom Notas de entrenamiento-- <https://www.scws-al-anon.org/es/informacion-de-la-reunion-de-la-asamblea-de-servicio-mundial-de-area/>
    - Area Zoom Meeting Guidelines-- [https://www.scws-al-anon.org/wp-content/uploads/2020/08/20200820\\_Area\\_Zoom\\_Guidelines.pdf](https://www.scws-al-anon.org/wp-content/uploads/2020/08/20200820_Area_Zoom_Guidelines.pdf)
    - Español: Directrices para reuniones de Zoom de área-- <https://www.scws-al-anon.org/wp-content/uploads/2021/04/Directrices-para-reuniones-de-Zoom-de-area.pdf>
  - f. **Service** tab
    - *Al-Anon/Alateen Service Manual 2022-2025 (v2)* (<https://al-anon.org/for-members/members-resources/manuals-and-guidelines/service-manual/>)
    - District Meetings + Area map: <https://www.scws-al-anon.org/district-meetings/>
    - Forms: <https://www.scws-al-anon.org/forms/>
    - Guidelines (links to al-anon.org): <https://al-anon.org/for-members/members-resources/manuals-and-guidelines/guidelines/>
    - Acronyms: [https://www.scws-al-anon.org/wp-content/uploads/2020/09/Acronyms\\_English.pdf](https://www.scws-al-anon.org/wp-content/uploads/2020/09/Acronyms_English.pdf)
      - ◆ [https://www.scws-al-anon.org/wp-content/uploads/2020/09/Acronyms\\_Spanish.pdf](https://www.scws-al-anon.org/wp-content/uploads/2020/09/Acronyms_Spanish.pdf)
4. **Assembly/AWSC Meeting Information: Area Chairperson** ([chairperson@scws-al-anon.org](mailto:chairperson@scws-al-anon.org))
  - a. Area World Service Assembly/AWSC Meeting Frequently Asked questions (FAQs); Preguntas más frecuentes (FAQ) de la Asamblea de Servicio Mundial de Área  
[https://www.scws-al-anon.org/wp-content/uploads/2021/02/Assembly\\_AWSC-FAQs-for-NEW-GR\\_DRs.pdf](https://www.scws-al-anon.org/wp-content/uploads/2021/02/Assembly_AWSC-FAQs-for-NEW-GR_DRs.pdf)

- b. Guidelines for Virtual Meeting Participation; Directrices para la Participación en Reuniones Virtuales: [https://www.scws-al-anon.org/wp-content/uploads/2022/05/Guidelines-for-Virtual-Participation-English-Spanish\\_05302022.pdf](https://www.scws-al-anon.org/wp-content/uploads/2022/05/Guidelines-for-Virtual-Participation-English-Spanish_05302022.pdf)
  - c. Knowledge-Based Decision-Making (KBDM) <https://www.scws-al-anon.org/knowledge-based-decision-making/>
5. Treasury Information: Area Treasurer ([treasurer@scws-al-anon.org](mailto:treasurer@scws-al-anon.org))
- a. Service tab -- SCWS Reimbursement Policy for Group/District Reps (for in-person Assemblies)
  - b. Bulletin - Group Contributions Received
  - c. Reserve Fund Guideline (G-41); Guía para el Fondo de Reserva (SG-41)
  - d. **Contributions** tab—How to contribute to the Area
6. Group Records Information: Area Group Records Coordinator ([grouprecords@scws-al-anon.org](mailto:grouprecords@scws-al-anon.org))
- a. <https://www.scws-al-anon.org/alanon-group-registration-records-change-form/>
  - b. Group Records Changes for New GRs; Registros de grupo - Orientación RG
  - c. Finding the WSO ID Number for a Meeting; <https://www.scws-al-anon.org/how-to-find-a-meetings-wso-id-number/> -- <https://www.scws-al-anon.org/es/como-encontrar-el-numero-de-id-de-la-osm-de-una-reunion/>
7. Alateen Information: Area Alateen Sponsor Coordinator ([alateensponsor@scws-al-anon.org](mailto:alateensponsor@scws-al-anon.org) or [aapp@scws-al-anon.org](mailto:aapp@scws-al-anon.org)).
- a. Role of the GR regarding Al-Anon Members Involved in Alateen Service (AMIAS): <https://www.scws-al-anon.org/alateen/be-of-service-to-alateen/>
  - b. Role of the DR and District Alateen Liaison (DAL)
  - c. Alateen Table Card (M-80); Tarjeta de Alateen para colocar sobre la mesa (SM-80)
8. GR Resources from WSO: Area Delegate ([delegate@scws-al-anon.org](mailto:delegate@scws-al-anon.org))
- a. Group Representatives Guidelines (G-11); Representantes de Distrito (SG-37)
  - b. Al-Anon/Alateen Service Manual, 2022-2025 (v2); Manual de Servicio
  - c. Safety in Al-Anon Meetings; La seguridad dentro de las reuniones de Al-Anon
  - d. Group Inventory (G-8, a /b); Realicemos un Examen del Grupo (SG-8, a/ b)
  - e. Welcoming Checklist ; Lista de Verificación de Bienvenida
  - f. Service Sponsorship (P-88); El Padrino o Madrina de Servicio (SP-88) -- for sale @ WSO
9. Helpful Handouts (NOT CAL)
- a. Al-Anon Service Circle; Círculo de Servicio
  - b. Groups connecting to WSO; Conectando Grupos a la OSM
  - c. Map of WSO Areas; Mapa de OSM areas
10. Questions, Comments, Concerns