

**AL-ANON - SOUTHERN CALIFORNIA WORLD SERVICE (SCWS)
AREA ASSEMBLY - SATURDAY, MAY 17, 2025**

AGENDA

Virtual: Zoom

9 AM – 4:00 PM

Meeting ID: 832 8824 1598

Passcode: 587676

Note:

- For Zoom Meeting Training Instructions, go to <https://www.scws-al-anon.org/wp-content/uploads/2024/03/Website-English-ZOOM-TRAINING-SESSION-INSTRUCTIONS-2024.pdf>
- If you step away from your computer/phone, keep the meeting “open” and do not end your electronic connection.
- Time allocated per Agenda item is estimated to help stay on track.
- “Chat” to our Tech Team if you have technical issues.
- “Chat” to our Alternate Delegate Sean N.-G. with Ask-It-Basket Questions
- “Chat” to Delegate Teresa F. with Meeting Questions
- DRs should “Chat” to Records Coordinator Cathy W. when number of GRs change.
- For Spanish translation, click Interpretation  and then click on “Spanish.” You can “Chat” to Interpreter Patty O. with questions or comments.
- Rename yourself for meeting such as 03 DR Mary P., 76 ADR Tom H. (if DR not here), 00 BRD Irene C., 00 AIS Lisa B., GST Bob A. <https://www.scws-al-anon.org/wp-content/uploads/2021/04/Area-Zoom-Meeting-Guidelines.pdf>

Documents/Presentations will be found on the SCWS website at <https://www.scws-al-anon.org/area-world-service-assembly-meeting-information/> and go to 2025 May

8:30-8:55 a.m. – Sign in, change virtual name tags

9:00 a.m. – Starting time

1. Chairperson’s Report (15 minutes) — chairperson@scws-al-anon.org

Irene C.

- a. Moment of Silence – Serenity Prayer
- b. Welcome – Past Delegates, new GRs
- c. Meeting Transcription – If you do not want to be included in the written transcript, chat to “Alt Delegate” with your position and question or comment to be included in the Minutes.
- d. Guidelines for Zoom Meeting Participation & Who Has a Voice and a Vote
- e. Assembly Survey will be posted in the chat and on the SCWS website
- f. Calendar for 2025
 - August 2. 10 am to Noon, DR Workshop
 - August 16, 9 am to 4 pm, AWSC Meeting
 - November 1, 10 am to Noon, GR Workshop
 - November 15, 9 am to 4 pm, Area Assembly
 - Delegate Zoom Forum—Group Names, June 12, 6 pm to 8 pm
 - Chair/Delegate Zoom Forum—Links of Service, June 21, 10 am to Noon
 - TBD, Additional Zoom Forums (Vote for Topics in Survey)
- g. Open Positions—Literature Coordinator, Cooperating with Professional Community (CPC) Coordinator, and Spanish Coordinator
- h. Help for Insurance Coordinator

i. Board Member Visits to District Meetings

2. **Traditions** read by: _____ District # _____

3. **Roll Call – Group Records Coordinator (20 minutes)** – grouprecords@scws-al-anon.org **Cathy W.**
(DRs please update Cathy throughout the day in “Chat” if you add/subtract GRs from your total.)

Number of Group Representatives (GRs) in attendance for each District:

D-3:	D-6:	D-8:	D-9:	D-10:	D-12:	D-15:	D-17:	D-21:	D-24:
D-27:	D-30:	D-33:	D-36:	D-39:	D-40:	D-42:	D-45:	D-48:	D-51:
D-54:	D-57:	D-60:	D-63:	D-64:	D-66:	D-69:	D-72:	D-75:	D-78:

4. **Secretary (10 minutes)** – secretary@scws-al-anon.org **Donna E.**

- **Corrections to Minutes of November 16, 2024 Assembly Meeting** (*Please read them prior to the meeting*) Approval with afternoon votes.
<https://www.scws-al-anon.org/wp-content/uploads/2025/04/11-16-2024-MINUTES-Draft-SCWS-Assembly.pdf>
Revised Draft November 16, 2024 Assembly Minutes prior to Today's Meeting
<https://www.scws-al-anon.org/wp-content/uploads/2025/05/Draft-Minutes-November-2024-Assembly-rev.-4-30-25.pdf>

5. **Reminders (10 minutes)**– chairperson@scws-al-anon.org **Irene C.**

- GR Information: <https://www.scws-al-anon.org/area-world-service-assembly-meeting-information/group-representative-orientation-material/>
- DRs
 - Check District Information on Website: <https://www.scws-al-anon.org/district-meetings/>
 - AMIAS Paperwork: Check email and sign
- Reminders
 - Website and anonymity regarding email addresses; do not use last names or work email addresses
 - Keep Group Records Information updated. Register two weeks before Assembly Meetings in May and November for voting purposes.
<https://www.scws-al-anon.org/group-records/>
 - Assembly Information on Website: <https://www.scws-al-anon.org/area-world-service-assembly-meeting-information/>
 - Contact Us: <https://www.scws-al-anon.org/contact/>
 - Knowledge-Based Decision-Making (KBDM) Information: <https://www.scws-al-anon.org/area-world-service-assembly-meeting-information/>

6. **Treasurer's Report (50 minutes)** – financials@scws-al-anon.org **Vicki V.**

- 2024 Financial Reports
- 2024 SCAC Financial Report
- 2024 Financial Review
- Financial Reports for First Quarter through 03/31/25
- World Service Office Contribution
- 7th Tradition

7. **Hospitality (5 minutes)** **Maria N.**

***Break**

8. **Delegate's Report (60 minutes)** – delegate@scws-al-anon.org Teresa F.
- World Service Conference Report and WSO Update

12:00 p.m. Lunch Break – (30 minutes) (NOTE: Please do not exit the Zoom meeting)

12:30 p.m. – Reconvene - Please be Prompt

Concepts read by: _____ District # _____

Continue Delegate's Report (60 minutes)

Teresa F.

9. **Alternate Delegate's Report (5 minutes)**– altdelegate@scws-al-anon.org Sean N.-G.

- a. The *Forum*
- b. DR and GR Workshops
- c. Sharing of Service Workshop 2026

10. **Old Business (20 minutes)**

- a. Bylaws Task Force
- b. Policies and Procedures Task Force
- c. Insurance Work Group
- d. Future Assembly Task Force – Hybrid Assemblies

**Teresa F.
Vicki V.
Irene C.
Tim P.**

11. **Hospitality (5 minutes)**

Maria N.

***Break**

12. **Votes (30 minutes)** – Only GRs have vote. Irene C.

- a. Approval of November 16, 2024 Assembly Minutes
- b. Approval of 2024 Financial Reports
- c. Approval of Financial Reports for First Quarter thru March 31, 2025
- d. WSO Contribution
- e. In Memoriam Contribution Earmark for Past Delegates
- f. Hybrid Assemblies/Meetings

13. **New Business (30 minutes)**

Irene C.

- a. Venues for Future Hybrid Meetings
- b. Tech Coordinator Position on a Trial Basis for Three Years
- c. Invitation to WSO Staff Member for November Assembly
- d. Officer/Coordinator Service Event Participation Status Report and Input

14. **Coordinators Reports (2 minutes each, 34 minutes total)** Please submit written reports for bulletin.

AIS-LDC Coordinator	ais-ldc@scws-al-anon.org	Yoly W.-H.
Archives	archives@scws-al-anon.org	Kathy G.
Area Alateen Communications Coordinator ...	alateencommunications@scws-al-anon.org	Selena J.
Area Alateen Events Coordinator	alateenevents@scws-al-anon.org	Jeri M.
Area Alateen Member Coordinator	alateenmember@scws-al-anon.org	Alateen
Area Alateen Process Person.....	aapp@scws-al-anon.org	Betty D.
Area Alateen Sponsor Coordinator	alateensponsor@scws-al-anon.org	Tina N.
Bulletin	bulletin@scws-al-anon.org	Vickie B.
Cooperating w/Professional Community.....	cpc@scws-al-anon.org	Vacant
Group Records Coordinator	grouprecords@scws-al-anon.org	Cathy W.

Hospitality.....	hospitality@scws-al-anon.org	Maria N.
Institutions.....	institutions@scws-al-anon.org	Shauna S.
Insurance	insurance@scws-al-anon.org	Elaine A.
Literature.....	literature@scws-al-anon.org	Vacant
Public Information	publicinformation@scws-al-anon.org	Ruby G.
Spanish Coordinator	spanish@scws-al-anon.org	Vacant
Website.....	webhost@scws-al-anon.org	Heather G.

15. District Representative Reports (2 minutes each, if time permits) Please submit written reports for bulletin.

16. Convention Chairperson Reports (6 minutes)

- AFG Convention
- So Cal AA Convention (Al-Anon)
- SCAC
- Youth at Heart Al-Anon (YHA)

Lori I.
Beth G.
Jerry “Bear” W.

17. Intergroup Liaisons Reports (10 minutes)

- | | |
|---|--|
| <ul style="list-style-type: none"> • Coachella Valley/Upper Desert • Inland Empire • Los Angeles County • Orange County | <ul style="list-style-type: none"> • Intergrupul Hispana (L.A. County) • Intergrupul Hispana (San Diego) • San Diego County |
|---|--|

18. Ask-It Basket – Q’s & A’s: Alternate Delegate (if time permits)

19. Al-Anon-Related Announcements (if time permits)

Closing time - 4:00 p.m. - Close with Al-Anon Declaration

Informal Fellowship (20 minutes) – Not included in minutes

REMINDERS:

PLEASE KEEP REPORTS to 2 minutes (does not apply to Officers)
DISCUSSION during KBDM - please keep to 1 minute at the mic for questions and 2 minutes at the mic for comments.

THANK YOU!

Officer, Coordinator, and DR written Bulletin Reports

are due by May 31 via email to:

our **SCWS Bulletin Coordinator** at bulletin@scws-al-anon.org

For Group or Member questions or concerns, email us at: groupandmemberconcerns@scws-al-anon.org

For have any Alateen or AMIAS-related concerns, email us at: alateen-amiasconcerns@scws-al-anon.org